

REQUIRED INFORMATION

The following information is required when applying for county assistance. **You must provide the relevant information where applicable for ALL household members to the county Social Services Office prior to or at the time of your interview.**

1. Picture ID of applicant and spouse.
2. Social Security cards, temporary resident/green card, work/student visas for all household members.
3. **Verification of ALL household income** for the past six (6) months, such as wage stubs, cash settlements, social security, welfare, interest, retirement, rent, escrows, veteran's benefits, worker's compensation, other income in the form of financial aid, award letters, written statements from those who give or loan you money, unemployment.
4. **If self employed, year-to-date profit and loss statement for business.**
5. **Completed Federal and State tax returns for the last year filed.**
6. Last six (6) months bank/credit union statements for all checking and savings accounts including cancelled checks/check carbons.
7. **Written proof of value of all assets** such as IRAs, certificates of deposit, jewelry, bonds, real estate (buying or owned), motor vehicles, recreational vehicles, other vehicles, trailers, farm equipment, livestock, timber, mining claims, and other items of value.
8. Life, health and burial insurance policies.
9. **Proof of ALL monthly household expenses and ALL outstanding debts** including rent, mortgage, utilities, insurance, transportation, credit card payments, child support, child care, fines, taxes, medication and other medical payments. **The documentation should include balances due and monthly payments.**
10. **Proof of applications for assistance from other agencies** such as Social Security, Health and Welfare, Crime Victim Programs, Worker's Compensation, etc.
11. **All available itemized bills** for which county assistance is required.
12. Any other information requested by the county indigent office.

RENT VERIFICATION FORM
WORK VERIFICATION FORM(S)

ALL ABOVE INFORMATION MUST BE SUBMITTED