



DEVELOPMENT IMPACT FEE EXEMPTION APPLICATION

Date _____

| | | |
|------------------------|--------------|-----------------|
| Owner: _____ | | |
| Mailing Address: _____ | Phone: _____ | |
| City: _____ | State: _____ | Zip Code: _____ |

| | | | |
|---|----------------|-----------------|-----------------|
| Location and Use: (property for which you are requesting an exemption) | | | |
| Street Address: _____ | Section: _____ | Township: _____ | Range: _____ |
| City: _____ | State: _____ | Zip Code: _____ | |
| Parcel Number: _____ | Lot: _____ | Block: _____ | Division: _____ |
| Subdivision: _____ | | | Zone: _____ |

Impact Fees apply to all new Residential and Non-Residential construction except for the following exemptions. Please mark the exemption applicable to your building permit:

- Rebuilding the same amount of square feet of a Dwelling Unit or nonresidential structure that was destroyed by fire or other catastrophe, provided that the structure is rebuilt and ready for occupancy within two (2) years of its destruction.
- Construction of an unoccupied, detached accessory structure, or addition of uses related to a Dwelling Unit unless it can be clearly demonstrated that the use creates a significant impact on the capacity of System Improvements. (Accessory Building is defined as an uninhabitable structure that is secondary to the use of the land primarily used for storage and is not rented or leased to a second party, including but not limited to: attached or detached garage, tool shed, personal green house, closed shop, barn (excluding dairy barns), lean to, carport, hay shed, grain silo, potato cellar, and a gazebo).
- Remodeling or repairing a Dwelling Unit or a nonresidential structure in a manner that does not increase the number of Service Units. (Service Unit is defined as a standardized measure of consumption, use, generation or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvements).

- Replacing a Dwelling Unit with another Dwelling Unit on the same lot, provided that the number of Service Units does not increase.
- Placing a temporary construction trailer or office on a lot.
- Constructing an addition on a residential structure which does not increase the number of Service Units.
- Adding uses that are typically accessory to residential uses, such as tennis courts or clubhouse, unless it can be clearly demonstrated that the use creates a significant impact on the capacity of System Improvements.
- Developments determined by the County Commission that provide affordable housing may be exempt from the Impact Fee requirement, provided that the exempt Development's proportionate Share of System Improvements is funded through a revenue source other than impact fees.
 - a. Current housing affordability guidelines published by the U.S. Department of Housing and Urban Development ("HUD") shall be used to determine whether Dwelling Units in the Development qualify as Affordable Housing.
 - b. Affordable Housing Projects are required to demonstrate that they will provide Dwelling Units to eligible families based on HUD income and family size guidelines.
 - c. Provides of Affordable Housing Dwelling Units must demonstrate a long-term commitment to provide Affordable Housing for a period of not less than twenty (20) years.
- An Impact Fee will be assessed for installation of a Modular Building, Manufactured Home or Recreational Vehicle unless the Fee Payer can demonstrate by documentation such as utility bills and tax records, either: **(1)** that a Modular Building, Manufactured Home or Recreational Vehicle was legally in place on the lot or space prior to the Effective Date of this Ordinance; or **(2)** that an Impact Fee has been paid previously for the installation of a Modular Building, Manufactured Home or Recreational Vehicle on that same lot or space. Lawful storage of a Recreational Vehicle shall not be deemed installation for purposes of this Ordinance.

Applicant Signature: _____

An exemption must be claimed by the fee payer/applicant upon application for a building permit. Any exemption not so claimed shall be deemed waived. Applications for exemption shall be submitted to and determined by the Planning Administrator or duly designated agent, within 90 days. Applicant may appeal the determination of the Planning and Zoning Administrator to the Board of County Commissioners in accordance with Jefferson County Impact Fee Ordinance, Title 3, Chapter 5, Section 3-5-10. Appeal of the Planning and Zoning Administrator's determination shall be made to the Board by filing an appeal with the County Clerk within thirty (30) days of the date of mailing, faxing, or personal delivery of written notice of the decision. Final determination shall be made by the Board.

DO NOT WRITE IN THE SPACE BELOW - FOR OFFICE USE ONLY

Planning and Zoning Administrator Determination:

Administrator's Signature: _____ Date: _____