

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES  
OCTOBER 4, 2021**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Audrey Moon. Prayer offered by Commissioner Young.

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**COMMISSIONERS – SHERIFF STEVE ANDERSON**

• **QUARTERLY JAIL INSPECTION**

**9:02:46 AM** Chairman Hancock said they will be going to the quarterly jail inspection. Commissioners, Colleen, Mark and Audrey go on the inspection. Met by Sheriff Anderson and Captain Ortega. Have one male inmate doing laundry. Head into the kitchen this area is very clean. Have three male inmates cleaning up after breakfast along with the kitchen cook and supervisor Jason. Have two inmates in the solitary holding. The sallyport area is very clean. Have the two transport vans. Sheriff Anderson shows us the inside of the van where the inmates are kept. They were able to use funds from housing inmates from other counties to purchase this van. Go into the control room. Deputy Wells said the inmate count is fifty-eight. Have seventeen locals, one from Bannock County and the other forty are from Idaho Department of Corrections. There are fifty-four males and four females. Captain Ortega explains on the report that they have had some inmates test positive for COVID. These have been new inmates. This has only happened to those new in custody. Quarantine all new in custody inmates and they only move to the main population once they have a negative test or after fourteen days. Head back out of the jail. Visit the dispatch area and Sheriff's Office.

**Open session 9:30**

**9:30:04 AM** Chairman Hancock said they are back from the jail inspection. **(Exhibit A)**

**9:38:56 AM SHERIFF – STEVE ANDERSON**

• **CITY CONTRACTS FOR LAW ENFORCEMENT – (ACTION ITEM)**

**9:30:10 AM** Sheriff Anderson said these are the same contracts they have had in the past to provide law enforcement for our cities. Mark changed some verbiage and some language in these and everything is in order. Chairman Hancock asked where there is no law enforcement in some of the cities if they have city ordinances if there is an infraction what do they do with these. Sheriff Anderson said that the city council and Mayor handle this similar to a water bill. Chairman Hancock said this just covers the criminal acts.

○ **CITY OF MENAN**

**9:32:06 AM** Motion by Commissioner Clark to approve the contract for employment of law enforcement personnel for the City of Menan from October 2021 for the year for \$7,333.74. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

○ **CITY OF ROBERTS**

**9:32:36 AM** Motion by Commissioner Clark to approve the contract for employment of law enforcement personnel for the City of Roberts from October 2021 for the year for \$7,764.08. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

○ **CITY OF LEWISVILLE**

**9:32:59 AM** Motion by Commissioner Young to approve the contract for employment of law enforcement personnel for the City of Lewisville starting this fiscal year in October 1, 2021. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

○ **CITY OF RIRIE**

**9:33:21 AM** Motion by Commissioner Young to approve the contract for employment of law enforcement personnel for the City of Ririe starting October 1, 2021. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

**SOCIAL SERVICES – AMY JOHNSON**

• **RESOLUTION #2022-1 – DESTRUCTION OF RECORDS – (ACTION ITEM)**

**9:34:46 AM** Amy has a destruction of records. This is for cases that have been paid off and closed and are past the five year retention. Chairman Hancock reads resolution. "Resolution Authorizing Destruction of Records. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 4<sup>th</sup> day of October, 2021, the following was adopted to wit: Whereas, Idaho Coe 31-871 requires the Board of County Commissioners to authorize the destruction of records that are not required to be retained as permanent records; and Whereas, the destruction is in accordance with the IAC Records Management Manual and Records Retention Schedule adopted by the County Commissioners on January 19, 2021; and Whereas, the County Clerk has proposed the destruction of denied and paid off cases that have exceeded their five year minimum retention as listed in Exhibit A attached hereto; and Whereas, approval for the destruction of the listed records has been obtained from the Idaho Commissioner Meeting Minutes

October 4, 2021

State Historical Society, when required, and the County Attorney as provided by Idaho Code 31-871. Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorizes the immediate destruction of the original paper records that such destruction occur under the supervision of the Board of Jefferson County Commissioner's Clerk. Approved and adopted this 4<sup>th</sup> day of October, 2021." Asked if Mark has looked at these. Mark said this has been a few weeks ago that he reviewed this.

[9:36:47 AM](#) **Motion by Commissioner Clark to approve resolution #2022-1 for destruction of records. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- EXECUTIVE SESSION 31-874 & 74-206 (D) – RECORDS EXEMPT – (ACTION ITEM)

[9:37:36 AM](#) **Motion by Commissioner Young to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

Open session 9:46

- APPROVAL OR DENIAL OF INDIGENCY APPLICATION – (ACTION ITEM)

[9:46:20 AM](#) **Motion by Commissioner Young to approve indigence application #2021-01 for \$14,655.51. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

#### **CLERK – COLLEEN POOLE**

- RESOLUTION #2022-2 – TRANSFER OF FUNDS – (ACTION ITEM)

[9:48:20 AM](#) Colleen said they have new rules on trust funds. Have met with the auditor to clean this up. This way they can track this better. Chairman Hancock asked if they got the vehicle for extension office carried over in a reserve account. Colleen has not done that yet. Commissioner Clark said they have the fair board. Audrey said they had the noxious weeds for the fuel containment. Chairman Hancock reads. "Resolution Authorizing Transfer of Funds. Be it Resolved by the Board of Commissioners of Jefferson County, Idaho that monies be transferred from Fund #9121 (Medical Insurance Trust) to VEBA Account #471014829 in the amount of \$445.86. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from Fund #9131 (Compliance Deputy Trust) to the Justice Fund #008-04 in the amount of 13 cents. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from Fund 9101 (Auditor's Trust) to the General Fund #01-18 in the amount of \$74,192.03. Dated this 4<sup>th</sup> day of October, 2021."

[9:51:34 AM](#) **Motion by Commissioner Young to approve resolution #2022-2 for transfer of funds. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- PERSONNEL ACTION FORM – (ACTION ITEM)

[9:52:12 AM](#) Colleen has a new hire in the courts that requires a signature. Has budgeted for this new position it is not a replacement.

[9:52:42 AM](#) **Motion by Commissioner Clark to approve a new position in the courts for a deputy clerk that was budgeted for. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

#### **COMMISSIONERS**

- APPROVE L-1 LEVY CERTIFICATION – (ACTION ITEM)

[9:53:45 AM](#) Colleen has done the sheet every year that shows last year and this year. This is certified by them and signed by her. Chairman Hancock said the levies have gone down. They are up on their general expenses but they had the adjustment from the Governor funds last year. Are funding more for the health district now. This was a forced mandate. Commissioner Clark said this might even out once the indigent cases go down. Colleen said a majority of the levies went down. The levy amount they can go up is three percent. Sent these to the State Tax Commission if they have changes will bring those back in. Commissioner Clark said on the Little Butte Cemetery theirs went down. Colleen said they are taking the foregone amount so they cannot take the three percent. Due to some changes with the legislature this was a lot more work. Chairman Hancock said the overall county levy is down. Have done the best they can do.

[9:58:48 AM](#) Commissioner Young said part of the reason they go down is they take what they need. Colleen said the actual amount they can levy is up.

[9:59:03 AM](#) **Motion by Commissioner Clark to certify the levy rates for 2021. (Exhibit B) Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- APPROVE ALCOHOLIC BEVERAGE LICENSES – (ACTION ITEM)

[10:00:11 AM](#) **Motion by Commissioner Clark to approve alcoholic beverage license for The Mint in Roberts. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:00:31 AM](#) **Motion by Commissioner Clark to approve alcoholic beverage license for Ike's Exon in Terreton. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:00:48 AM](#) **Motion by Commissioner Young to approve alcoholic beverage license for Hunters Haven in Mud Lake. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

#### **CITY OF RIGBY – IONE HANSEN – MITCH BRADLEY**

- BUILDING PERMIT AND INSPECTION PERCENTAGES – (ACTION ITEM)

[10:01:47 AM](#) Mitch said he is here on the building permits and what percentage the city gets of these. Has had another entity reach out to them. Does not want to change. Likes the process now and thinks Jeff does a really good job. Did visit with Kevin and has some numbers. Kevin just

handed him some information. Last year they had 98 building permits. This year are at 178 permits. About a fifty percent increase. Paid the county on his numbers \$206,120 and the city made \$51,000. Is asking for an increase on the percentage to thirty-five percent so a ten percent increase. Chairman Hancock asks Kevin to come up. They just want to cover their costs. Wants to see what Kevin thinks as far as his figures.

[10:03:35 AM](#) Kevin said this does not include the month end of September. Shows \$250,023 for the city permits. The city's percentage at the twenty-five percent would be \$62,405.71. If the proposed increase is granted would increase this to \$87,508 approximately. Talked with Mitch and lone thinks this is probably fair. This is more volume. Will have to go through the same process as they did before so they have some justification. Has some questions for Mark. Relative to the tax limit going up three percent a year. Chairman Hancock thinks this would be the amount they charge on the fees of the building permit. Kevin just wants to make sure. It has been a busy year. They have had more advertisements and legals published which are all costly. From this standpoint would have to look at research this so they can justify this with the proper method.

[10:06:11 AM](#) Commissioner Young asked if anyone has looked at the actual fee price for the permits to the builders. Kevin said the fees they charge are very competitive. They do not charge the percentages that some of the others charge. Have looked at this want to make sure they are covering their costs. Commissioner Clark asked if this is something they want to approve today. Chairman Hancock said they need to make sure that the thirty-five percent is fine and that the county covers their costs. Commissioner Clark said they need to make sure that sixty-five percent is enough to cover. Chairman Hancock knows all the advertising is a cost to the city. Kevin would propose they can take some time and go through the same process. Chairman Hancock said they want to do this as soon as they can so they are taken care of. They are proposing thirty-five percent need to see if this would work. Kevin thinks this was in the beginning of January. lone would like to proceed with this sooner. Mitch is just looking at their blessing to work on this. Chairman Hancock said they will authorize Kevin to review this information and once they agree then they can make a decision. Do this as quickly as possible. Can see how much it costs to support this. This is close and is a win-win for both the city and county. Then they have the commonality so they know what is required in the city and county. Commissioner Young thinks it is nice to have the same people doing these so the builders having the same requirements. Chairman Hancock said they will have Kevin review this and come back in on it.

#### **PUBLIC WORKS – DAVE WALRATH**

- **CIRCULAR BUTTE OPERATION PLAN RECERTIFICATION – (ACTION ITEM)**

[10:10:11 AM](#) Dave has the recertification of the operation plan out at Circular Butte. **(Exhibit C)** Chairman Hancock thought they were going to modify this to not have to cover. Dave said that is out at county line. It is daily cover at Circular Butte and monthly cover at County Line. This is absolutely the same as it's been. After this it will be 2024 before they have to recertify again.

[10:11:42 AM](#) **Motion by Commissioner Clark to approve the recertification of Circular Butte Landfill operation plan for another three years. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **SOLID WASTE LEAVE DONATION – (ACTION ITEM)**

[10:12:22 AM](#) Dave has a new employee that has COVID who does not have leave due to not being here long enough. Has eight employees that wish to donate leave. Chairman Hancock said they have leave donation to employee 877 have a block of 80 hours from eight different employees. If they are willing to donate thinks that is great. Commissioner Young thinks that is very admirable.

[10:13:34 AM](#) **Motion by Commissioner Young to approve the personal leave donation to employee 877 as per the attached list. (Exhibit D) Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[10:14:49 AM](#) Dave said they are finishing up 4200 E. Would like to get 4300 E done but the weather is supposed to be turning this week. May be able to still this fall. Commissioner Clark asked how warm it has to be. Chairman Hancock said 50 and rising. Dave said they risk this not being successful otherwise. Has seen this done at zero degrees. They just have to get on it quicker. Chairman Hancock said they do not recommend this. Dave said that next week they have six guys out hunting so they will probably be hauling gravel. Still have chips in Leadore. Probably have 5,000 ton left they already put their dibs on. Lemhi took about an equal amount. Chairman Hancock said the cost of chips is over \$20 a ton. Dave said even hauling from Leadore to Montevue they are at about \$3 a ton. Need to get together on the transfer station. Should they advertise for a work meeting? Chairman Hancock said they can do a review beforehand. Has read these both. Probably should schedule a meeting. Could do this next Tuesday afternoon.

[10:18:39 AM](#) Chairman Hancock said that CAT talked to them at the conference and said they didn't think they were serious on buying a compactor. Dave said he did talk to him the Volvo was \$100,000 less. Chairman Hancock said they talked to them about the bid being so high. Commissioner Clark said that they gave the bid for budgeting numbers. Dave said he asked for Sourcewell pricing. That should have been their best price. Chairman Hancock said they tried to tell them it was a lighter machine. Dave said this is 90,000 pound machine. Chairman Hancock said that is the same weight. Commissioner Clark said an 825 is the same but the 826 is 20,000 pounds heavier. Dave said they got a better warranty with the Volvo as well. Chairman Hancock asked if it works as good as the 826. Dave said it seems to.

[10:21:14 AM](#) Chairman Hancock asked if the valve is in. Dave said they did get this. Probably will be a few weeks before they can get this installed. They decided against the John Deere it just had too many issues. Chairman Hancock said this had 5,700 hours. Dave said it was kind of beat up. Commissioner Clark said they will have to keep looking. Dave said lease returns after the busy season. Did send them some pictures on 2300 that was damaged. Someone was ripping and fell asleep. Knows the tractors are self-driving and beep but they don't stop. Ended up half way across the road. Will find out who it was and they will get a bill. Just trying to get finished up for the year. Did get beat up on social media for the 4200 project. Put a skinny overlay on this and now are doing a thicker piece. People just thought this was the finished product.

[10:27:05 AM](#) The Heise road, North Yellowstone and Montevue Highway have been stripped. Chairman Hancock said they hire this done. Dave said Idaho Traffic Safety. Commissioner Clark said he talked to him about Mark Murdock on some dust. Drove out there a week ago and it was pretty bad. Maybe they can go a little more on the mag-chloride. Dave said they might be able to do this during the week with the rain. The more you do this the more it lasts. It will seek out water. This is 1900 E. Commissioner Clark said they are doing more silage and chopping. Chairman Hancock said he called him on one of those out there. Must have done this because they haven't called back. Commissioner Clark said it was bad out there that day. Dave said they just haven't had the moisture.

## **PLANNING & ZONING – KEVIN HATHAWAY**

### **• WRITTEN DECISION – COUNTRYSIDE MEADOWS – TIMOTHY KRISER – (ACTION ITEM)**

[10:32:32 AM](#) Sam just has the written decision for Timothy Kriser and Countryside Meadows. **(Exhibit E)** Has incorporated the comments from Mark. Chairman Hancock said this was not approved. They will have to go back and do what they need to do. Commissioner Clark noticed the paper said something a little different on this hopefully they will correct that.

[10:33:09 AM](#) **Motion by Commissioner Clark to approve the written decision on Countryside Meadows of a denial. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

### **• OFFICE HOURS BY APPOINTMENT**

[10:34:32 AM](#) Kevin said they have been doing by appointment only due to staffing. Hoping their office will be back to normal next week. Chairman Hancock said they just call and schedule. Kevin said yes this is just a control access. Down three today. May have one come back tomorrow. Commissioner Young asked if Eric is back. Kevin said he will be back on Wednesday.

[10:35:47 AM](#) Talked before the meeting with Mr. Radford. Had not completed the traffic study should be able to hear this next week.

### **• HAMER CLEANUP ISSUE**

[10:37:08 AM](#) Kevin has Dave and Jeff come up on the Hamer cleanup issue. In inspecting this knows they have tires and metal outside. This is an issue they are working on. Had some concerns with the structure.

[10:38:20 AM](#) Jeff said the old stone store appears to be damaged. There was some human waste they discussed being dumped. There are sanitary issues. Has some unsafe structures out there. Building code section 116 on safe structures and equipment. Says unsafe structures shall be taken down and removed or made safe as the building official deems necessary.

[10:39:30 AM](#) Kevin said part of the issue is the roof is being held up by a 2X4. Not sure how they fix that. Chairman Hancock asked if they will have to remove these items. Jeff said there are tires everywhere. There are a couple sections in the back. Most places in the buildings you are climbing over tires. People have been staying there on mattresses. The one area has lots of garbage and porta-potties. There is a lot of mold with dry wall coming off the ceiling. Dave said there surely is asbestos. Commissioner Young asked if this should be condemned. Jeff said code says to deem this an unsafe structure. Unsafe structures can be taken down and removed or made safe. Thinks this needs to be made an unsafe structure. Commissioner Young asked on a time limit. Jeff said there is not anything in code.

[10:42:27 AM](#) Kevin said this is presumed to be a hazard. Chairman Hancock asked the recommendation from a legal standpoint. Kevin said the consideration is the scope of what the fire marshal will cover is specific. Anything else would be additional RFP.

[10:43:10 AM](#) Mark was reviewing the nuisance ordinance and does cover the unsafe structure, automobiles and tires. The resolution covers all of these elements. The issue from him is they have the statute for tire removal with a way to pay through the state. The process will be different for the structure than the tires. Would be most efficient to clean this all up at once. The tires need taken care of and the unsafe building. They have put them on notice. Has not given them opportunity to clean this up. Really want them to have that opportunity before they take down someone's building. Would like to see more due diligence on this. Comes down to a policy question how threatening is it to public safety? Will it stand up long enough to make sure they have had every opportunity to fix this? Make sure they are definitely on notice. Nuisance covers the unsafe building. Allows the city to go in and tear this down. Chairman Hancock said the question is are they in good standing legally to remove the tires. Get one thing done at a time. Commissioner Clark said the tires are in the buildings are they safe enough to get the tires.

[10:45:56 AM](#) Jeff said a vacant structure that is not secured could be deemed unsafe. Whether they tear this down or not the immediate thing they need to do is get this secured. Anyone can get into this building right now. Really need to get this secured. To get the tires out does not think this will come down on anyone. This is vacant and is not secured. Chairman Hancock asked if they have any cooperation with the owner.

[10:47:09 AM](#) Rebecca said as her family lives in the Dubois area who has the same issue there has been no cooperation on part of the owner. Moved some tires in and out. Audrey said that the owner of the building is actually Kirby Forbush who is not the person with the tires. Also heard they were trying to sell the three locations. Dubois received \$25,000 from the state and that did not get rid of half of the tires. Chairman Hancock said he knows the cost was \$250 a ton to get rid of tires. Dave said it is \$400 a ton now. They will need to upgrade their cost for tires out at the landfill. Chairman Hancock said they paid \$250 up in Challis for the RDA with 7,000 tires. Dave has a counterpart that has gotten a shredder for tires. Wants a way to justify this expense so may look for tires to shred. Chairman Hancock asked if this is permanent or portable. Dave said they would want to take them to him. Commissioner Young asked how much it costs to shred them. Dave said it would just be paying them to take them. Chairman Hancock said Liberty in Salt Lake does shred these knows they make mulch out of material. Jeff said they had counted over 3,000 tires that they could see. Kevin said they have two companies that are interested in bidding on this.

[10:52:54 AM](#) Mark said they will need to get a bid first so they can get help from the state to pay for this. Chairman Hancock said they will pay up to the \$25,000. Mark said they just need the bid to be in front of them. Chairman Hancock asked they can lien the building. Mark would have to coordinate if they also have a claim on lien because the state would put the lien on as well. Commissioner Clark said they need to get a bid on the tire removal.

[10:55:02 AM](#) Dave said that Kevin put together an RFP. Kevin knows there will be additional cleanup. Wanted to submit this with a clear scope. Chairman Hancock said getting rid of the tires is the first step. Mark said that technically under the county ordinance the Road & Bridge Administrator is in charge of getting this bid and cleanup. Chairman Hancock said they will work together. Kevin said he asked about taking the tires to the landfill. Chairman Hancock said that is a nightmare. Even in the open Liberty had a machine that puts them into a trailer. The metal can go to the landfill. Jeff said they have refrigerators as well. Chairman Hancock said they have to pump out the Freon. Jeff said they have abandoned vehicles as well. Chairman Hancock said to get the tires out first. Mark said they are covered legally.

[10:57:43 AM](#) Chairman Hancock said they will have to schedule this with their Sheriff's Office so they have law enforcement. Have had problems out in Dubois. Knows this will be confrontational. Commissioner Young said they need adequate law enforcement. Kevin said they did when they came out to keep the peace. Kevin asked if they want two RFPs or just one for the tires. Chairman Hancock said to start with the tires. Asked Dave to maybe find some costs if Franklin County would take any. Jeff asked about securing the structure. Chairman Hancock said as quickly as they get the tires out. Have a problem where they have a hostile owner. Kevin said the renter is the problem. Chairman Hancock said they will have to try and get in touch with the owner. Jeff said nothing is locked and most of the doors are not closed. Kevin said if this ever caught on fire it would be a significant issue. Asked Dave to get some information so they know what they do with the tires. Knows Liberty picks them up but at \$400 a ton that is a hefty price. Knows they average on a passenger tire is about thirty-five pounds. Pickups are fifty pounds. Semis are about seventy-five pounds. Jeff said these are mainly passenger and truck tires. Kevin said some are still on the rim. Commissioner Clark said they just need to find someone to bid on this. Chairman Hancock said these have to be accessible to haul off. That was a requirement from Liberty. Dave said he will talk to Franklin County.

#### **EXTENSION OFFICE – LORIE DYE**

- **UNIVERSITY OF IDAHO BUDGET AGREEMENT – (ACTION ITEM)**

[11:04:20 AM](#) Lorie said this is the agreement they have to sign each year. This just puts the county budget into the University of Idaho's form.

[11:05:54 AM](#) **Motion by Commissioner Clark to approve the cooperative agreement with University of Idaho for Jefferson County extension budget. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:06:36 AM](#) Chairman Hancock asked on the vehicle. Lorie said that they hope they will be getting these soon. They had one ordered and it was cancelled and they reordered a 2022.

#### **COMMISSIONERS**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[11:16:45 AM](#) **Motion by Commissioner Clark to approve the August 9 and August 16 commissioner meeting minutes with noted changes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **EXECUTIVE SESSION 74-206 (F) – LEGAL – (ACTION ITEM)**

[11:17:44 AM](#) **Motion by Commissioner Young to go into executive session 74-206 (F) – Legal. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

Open session 11:30

[11:31:37 AM](#) **Motion by Commissioner Young to adjourn at 11:30. Second by Commissioner Clark. All in favor – aye. Motion passed.**

Acad Harnock  
Chairman of the Board

11/22/21  
Date

Audrey Moon  
Clerk of the Board

11/22/2021  
Date

Colleen C. Pyle  
County Clerk

11/22/21  
Date

