

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
TUESDAY, SEPTEMBER 7, 2021**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Chairman Hancock. Prayer offered by Commissioner Clark.

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[9:02:13 AM](#) Chairman Hancock excuses Mark Taylor who will be in later.

ELECTIONS – CATHY DABELL

• **CANVAS DISTRICT #253 SCHOOL BOND ELECTION – (ACTION ITEM)**

[9:03:13 AM](#) Chairman Hancock said they are certifying an election. Cathy said that is correct. Colleen said there was a school bond for 253 on Tuesday. Chairman Hancock asked if this was simple majority. Cathy said they had to have sixty-six percent. Chairman Hancock said that is major majority and they did get this. Ballot question is shall the Board of Trustees of West Jefferson School District No. 253 be authorized to incur an indebtedness and issue the general obligation school bonds in an aggregate principal amount no to exceed \$1,500,000. Have 221 that voted yes and 97 that voted no. Only thirty percent of registered voters came out to vote but this did pass.

[9:04:46 AM](#) **Motion by Commissioner Clark to certify the Jefferson County District #253 school bond election from August 31, 2021 there was 221 yes votes and 97 no votes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

SHELLY ALLRED

• **PARCEL #PR05N39E327372 – (ACTION ITEM)**

[9:08:26 AM](#) Shelly is not sure what has been said. Got a notice that they had a tax sale on a little strip of land that Devon Dial owns. This strip is twenty-four feet wide goes along the parcels she owns. There was a fence built between the Green and Allred family. When they deeded the five acres believe the fence line was used because they have a square five acre parcel. Then purchased another parcel from the Allred estate. This strip is on the north side of the fence has two sheds and some blue spruce trees. Not sure how the land has been bought and sold three or four times but still Devon Dial owns the property. This is probably the fence line that is being used. Does this not get grandfathered in?

[9:10:54 AM](#) Chairman Hancock said no the fence line does not get grandfathered. Nothing changes until they bring this forward. Whoever does the survey will have to readjust the boundary lines. Has ran into this on his own property. Has had his own fence lines off ten to twelve feet. When they do accurate surveys see that the fence line is not accurate. Then have to work with whoever owns this to adjust the lines. Shelly is not even sure when this occurred. Chairman Hancock thinks probably the first time it was surveyed. Shelly said Mr. Dial has nothing to do with this and she was just made aware of this. Shouldn't she have been notified at some point before it got this far. Chairman Hancock said for the Assessor and tax portion they go off of what the legal description is.

[9:12:56 AM](#) Treasurer Kristine Lund said that is what the Assessor's Office does when they assign a parcel number. Does not dive in or research until they are three years delinquent. Chairman Hancock asked if this helps answer her question. Shelly is frustrated that they have lived there forty years and this has changed hands and nothing was ever said. Her shed and trees are not really hers. Have contacted Devon Dial who said he was willing to sign a quitclaim deed but has yet sent it back to her. Asked if her only recourse is to come to the tax auction. Chairman Hancock said if they do not get the quitclaim deed then that would be her time to purchase the land. Unless they get a quitclaim before and pay the taxes.

[9:14:58 AM](#) Kristine said the only change in ownership is documents. Understands the frustration. The Clerk's Office records documents that come in. They are not required to make sure everything is perfect with the documents.

[9:15:24 AM](#) **Prosecutor Mark Taylor is in room.**

[9:15:28 AM](#) Kristine said when this flows to the Assessor's Office sometimes things do pop up. Do hundreds of recordings a day. That is why sometimes people end up in a civil lawsuit. Sure she is familiar with the happening of those. Shelly said that Kristine has been a great help has done a great job trying to understand this. Other issue is not sure how much tax is due. Cannot imagine this is too much. This is .33 of an acre. Is not sure if there is any way to get the costs reduced. Knows that Kristine did reduce something. Kristine said when she and Shelly were looking at this they had a fee that did not need to be on there. Lost audio with Kristine.

Chairman Hancock asked if there is a chance that Ms. Allred can pay the back taxes on this so it does not go forward with a sale and allow more time for a deed transfer. Kristine said yes she could pay the taxes. But they still need to transfer the ownership. Chairman Hancock said that Mr. Dial was willing to sign a deed. Shelly said he has not signed this yet. Chairman Hancock said this would give her more time. This would take it off the auction. Shelly does not believe the taxes were that much but the fees add up. Kristine believes the total is around \$500 for all of the tax years. Is actually looking at about \$600. Shelly asked if this includes all of the fees. Kristine said yes. Shelly said these are just non-negotiable. Chairman Hancock said taxes are not negotiable. Shelly believes there has been fees to get to the auction.

HUMAN RESOURCES – REBECCA SQUIRES

- **PERSONNEL ACTION FORMS – (ACTION ITEM)**

[9:21:22 AM](#) Rebecca expected to have more but departments have yet to turn these in. This is for the courts. The former court supervisor asked to have the supervisor responsibilities removed. With this will lose the pay associated with being a supervisor. A demotion requires an approval even if it is employee requested.

[9:22:01 AM](#) **Motion by Commissioner Young to change employee number 611 from grade five step three to a grade four step three due to a change in responsibilities. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

SHELLY ALLRED

- **PARCEL #PR05N39E327372 – (ACTION ITEM)**

[9:22:59 AM](#) Kristine comes up and circles the interest. Chairman Hancock said they have the taxes to bring this current is about \$317. Fees on top of this is approximately \$200. Part of the fee is advertising they have to do. Kristine said they have litigation guarantee. Chairman Hancock said they could possibly adjust some of this. Shelly understands paying the taxes. Chairman Hancock said maybe they could split the fees. Kristine said this is a unique situation. Believes that Ms. Allred came aware by the courtesy letter. Send this to those that have a vested interest. Wants to have the best thing happen to the land. This goes back sixty-five years. Hard to pin point what happened. Would just like to get this off the list. Chairman Hancock asked with the costs they have incurred what if they split the fees by fifty percent. Shelly thinks this would be wonderful. Chairman Hancock said that if she takes care of the taxes and fees and then that gives her plenty of time to work with Mr. Dial. Shelly asked what happens if they cannot get Mr. Dial to sign that. Would she then have to come to the tax auction? Chairman Hancock said they would pay the total and bid the minimum. Kristine said paying the taxes does allow her more time this negates this from being part of the auction. Would like to believe that Mr. Dial would work with her on the quitclaim deed. Beside waiting for another tax deed auction the other option would be civil court and paying the taxes would be in her favor. Would hate to go that route. This would not be part of the auction if the taxes are paid. It would be four years before it came back to an auction. All Mr. Dial has to do is sign this. Shelly said she can come in today and pay the amount they agree on. Just worried if she cannot get him to sign this. Chairman Hancock said this would be a civil action. Kristine said she can call him. Shelly said he was amenable to this last week but has not heard back from him. Will follow through on this. Kristine said that she can help and make this as easy as possible because this has to be signed in front of a notary. Shelly is willing to pay the taxes and half the fees.

[9:29:15 AM](#) **Motion by Commissioner Clark on parcel #PR05N39E327372 that on the fees they will split these fifty percent with no reduction on the taxes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

COMMISSIONERS

- **AMBULANCE SERVICE AGREEMENT – CITY OF IDAHO FALLS – (ACTION ITEM)**

[9:31:04 AM](#) Audrey said that this was sent to Mark. Not sure if they changed anything. Chairman Hancock said this is the same they have had. Mark asked if he got back with her. Audrey said he wanted to speak with their legal counsel. Mark said some of the terms he had some issues with. Colleen believes this is the same. Audrey said the only change was the amount. Mark said some terms gave him pause on interpreting the contract. Chairman Hancock reads “This Agreement has been mutually drafted and reviewed by legal counsel for both parties hereto. In the event of any ambiguity in the terms and conditions hereof, no adverse construction shall be drawn against the drafter hereof, it being the parties’ intention that this Agreement be construed solely in accordance with the parties’ intent as may be evidenced by any extrinsic circumstances demonstrating such intent.” Mark said this opens up a floodgate if they ever have to litigate. Would have to take in any board meetings and emails instead of just interpreting the contract. Has proposed to have this changed. Has not started in conversation with their attorney. Chairman Hancock said that he is not super concerned on this. Mark said this is only an issue if the contract came into dispute. Commissioner Clark said maybe they can wait a week. Mark said as long as the contract is kept they have no issues. Chairman Hancock said they have been good to work with and providing services. Commissioner Clark said they can wait a week.

- **SNOWMOBILE GROOMING BYLAWS – BOARD APPOINTMENTS – (ACTION ITEM)**

[9:34:17 AM](#) Commissioner Clark asked if they have all reviewed this. Chairman Hancock said he looked at it. Did not spend a lot of time. Knows he has tried to make this so it does not dump this all on the board. They do not need to work on parking lots. Tom Barry is on the Board they have two pieces of equipment and neither are used for parking lots. Do have a relationship with the counties. Also work with landowners. This is a convoluted system. Cannot apply for grants until they get property. Cannot get the property without a grant. Does have relationships with landowners. But when it comes to plowing and building parking lots that is why they rely on the counties. Went back to the Board and let them know what they asked for. Chairman Hancock said they plow up to Kelly Canyon area. Do help a little with the cross country skiers. Commissioner Clark said one question all parties need to sign whose responsibility is it to get all of these signatures. Tom said he will take care of this. Appreciates them putting this in because they need to rely on the county partners.

[9:36:41 AM](#) Tom knows that Teton has signed theirs. Waiting on a commitment from Madison County who was waiting to see what Jefferson did. Commissioner Clark talked to another commissioner Chairman Hancock said he talked to Commissioner Mendenhall probably the same day. Tom said Mr. Mendenhall has been great to work with.

[9:37:21 AM](#) **Motion by Commissioner Clark to approve the bylaws for the Big Hole Range Snowmobile Grooming Advisory Board. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:38:05 AM](#) Commissioner Young asked on appointments. Commissioner Clark said they have already appointed Lance Poole and the others were already appointed. Knows that there is more responsibility now.

- **APPROVE ALCOHOLIC BEVERAGE LICENSES – (ACTION ITEM) – CANCELLED**

- **APPROVE CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[9:39:34 AM](#) **Motion by Commissioner Clark to approve certificate of residency for the College of Southern Idaho for McKayla Lenz. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:39:50 AM](#) **Motion by Commissioner Young to approve certificate of residency for the College of Eastern Idaho for Dayvree Lattin and Joseph Potter. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:42:52 AM](#) **Motion by Commissioner Clark to approve commissioner meeting minutes from July 27, 2021 with noted changes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **EMPLOYEE BENEFIT MEETINGS**

[9:43:30 AM](#) Colleen said usually Castle Lake comes and meets with employees to go over their benefit options. Wanted to know if they could proceed with these employee meetings in person. Wanted to get their thoughts with the rise in COVID cases. Chairman Hancock does not have a problem going forward with the meetings. Commissioner Young agrees people can use their best judgement. Commissioner Clark also supports this.

- **SEPTEMBER 27 MEETING**

[9:45:19 AM](#) Audrey just wanted to let them know the IAC meeting starts on Monday, September 27. Wanted to make sure they wanted to cancel that meeting. Chairman Hancock said they will have to go over on Sunday so they better cancel it.

[9:45:29 AM](#) **Recess**

Open session 10:01

MAINTENANCE – TRAVIS THOMPSON

- **PAINT AND CARPET BIDS FOR COURTHOUSE – (ACTION ITEM)**

[10:01:38 AM](#) Travis has some bids for the painting. Sharp Painting is the one that did the Sheriff's Office. Was told they have been having a hard time getting paint. Then have Taylord 2 Painting. They had to add in overtime for the nights and weekends because they usually do not paint nights and weekends. This was a rough estimate on the \$10,000. Chairman Hancock asked if this would be \$28,000. Travis said yes. He spoke with New Image Painting. This was the contractor that was hired by DL Beck that painted this building. Have two different prices. The \$31,980 which included a lower quality paint. This is not what was used in the annex. With a higher quality paint would be \$33,980. Was told they could get this done in about five days. Could do this next week if they wanted. Has the paint lined up. Is currently repainting the Broulims. Put us on the list just in case. Told him five days while the others are telling him they couldn't do this until October and would take a month or longer. Others would not be able to start as soon. Chairman Hancock said in the chat Kristine mentioned that the Sheriff used Sharp and was very happy with them. Colleen said that she heard that as well. Chairman Hancock asked what kind of paint the others are using. Travis said Taylord is using a commercial grade paint. Chairman

Hancock said they should have designated the type of quality so they have the same type of paint on each bid. Travis said it would be equal quality of this building. Chairman Hancock said none of these include the courtrooms. Travis said this is the Assessor side and Clerk side. Chairman Hancock asked if this included the hallways. Travis said no also the old commissioner room, public defender office and those tiny offices on the side. Chairman Hancock asked the square footage. Travis is not sure. Chairman Hancock said they are not doing any halls or entry ways. Commissioner Clark said this is a lot where they are not doing the halls. Chairman Hancock said that this may be less. Travis said they thought this would be more than the \$18,400. Chairman Hancock said this could add over \$10,000 for weekend and nights. Travis said they did not want to do nights or weekends. Sharps and New Image preferred to do this on nights and weekends. Does not want to interfere with county business. Commissioner Young said they wanted to get this done before October. Commissioner Clark said the bids are all a little different.

[10:08:59 AM](#) Travis said for New Image this is comparable to the products the others will be using. They do have a more expensive option for the \$33,980. Chairman Hancock said that Sharps is the better paint already. So their bid is lower. Not sure what Taylord is using. Asked if Sharps can get in and paint before October. Travis said this would probably be a month or so which is still a stretch. Chairman Hancock said the funds they have will lose the 30th of September. Commissioner Young said that New Image may be the only one that can meet the deadline. Chairman Hancock knows some of the issues that the contractor had with New Image. Travis did ask them some of these questions. Came back that there were some disagreements between the contractors. Chairman Hancock said they had some other issues because he was involved. There were some streaks and spots. Travis said he asked on touch ups. All three said this was included. Chairman Hancock knows that was not what they did on this building. Wasn't as smooth as they may think. Travis said they would be able to monitor them better and catch any issues faster. Chairman Hancock thinks the paint turned out nice but there were issues. Colleen said they can pay through bills on this budget until the middle of October. Chairman Hancock said the work has to be completed by the 30th of September. Commissioner Young said that is the issue with Sharps. Chairman Hancock asked if they can find out if they can get this done by the 30th. Travis said Sharps is having issues getting the paint. Commissioner Young is worried about the timing with Sharps. Commissioner Clark said that New Image can get in and get this done. Chairman Hancock said that New Image already has the paint. Commissioner Young thinks that Travis and the others can keep a good eye on them to make sure this is done properly. Travis said they would bring in two crews and get this done as quick as possible would be five days maximum. Commissioner Young thinks this is worth something. Commissioner Clark asked on the hallways. Do these need painted too? Travis said they do need painted. Chairman Hancock said that Jessica asked in the chat if this will be done during the night and weekends. Travis said yes he prefers to have this done at night and weekends. Colleen asked about moving items. Travis said they will help move some things. They do not move electronic devices for their liability. He will be here moving things that need moved. Commissioner Young favors New Image so they can get this done. Chairman Hancock said that New Image is the only one that can meet their timeframe. Commissioner Clark said the bids are fairly close. Chairman Hancock said they can deem they can meet our timeframe and have the paint. Commissioner Young said they want to get this done this year. May want to ask on the hallways. Commissioner Clark asked if they want to go with the better paint. Chairman Hancock wants the same as in here. Travis said that would be \$33,980. Commissioner Young said this is the most expensive. Chairman Hancock said they have reasons they want to put on record that they have the ability to meet the timeframe which the others cannot and they are the only company that has the paint. Not sure if the others would get this in a timely manner. These are the reasons why. Commissioner Young said they can get this done quicker. Chairman Hancock said they meet their requirements. Commissioner Clark wants them to know that is why they got the bid.

[10:18:00 AM](#) Travis said they want to make sure everything is patched and window seals are resealed. Chairman Hancock would recommend to put together a purchase order that will include anything they want done. Include their scope of work and everything they want done. The clearer they are the easier they can defend what they have asked them to do. Otherwise if this is mutually discussed they cannot hold them to that responsibility on that certain task.

[10:19:23 AM](#) **Motion by Commissioner Young to approve the painting in the Courthouse with New Image Painting, LLC to be done by the end of the month for \$33,980. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:20:01 AM](#) Travis said then they have the carpet bids have one with Battleson, Wall 2 Wall and Carpet One. For Carpet One for material this came out to \$68,011. Battleson is \$49,227 and Wall 2 Wall is \$42,639. Chairman Hancock asked if this is the same. Travis said this is the same carpet for all three. Is what was used in the annex. Chairman Hancock does not see the price on Wall 2 Wall. Travis said the total was \$56,847 called and asked on the labor. The labor is \$14,208. Battleson is material \$49,247.52 and labor is \$22,483. Carpet One the material is \$68,011 and labor \$27,262. Chairman Hancock said that is quite a difference. Travis said when they asked Carpet One why this is not a product they usually deal with so they went out and found how much it would cost them for this. Chairman Hancock said the other two are closer. Looks like that Wall 2 Wall is the one to go with. Want to buy the carpet and then install this next year. Colleen asked if this is the same areas. Travis said yes this is for the areas that are being painted. Chairman Hancock said they can approve the material and labor once they are ready to install. Commissioner Clark said this is \$56,847 total.

Chairman Hancock said they want the option to pay what they can from this budget. Will have to amend the purchase order since they cannot obligate next year's funds. . Travis said they installed the carpet in the annex. Has been holding up really well.

[10:26:47 AM](#) **Motion by Commissioner Young to purchase materials from Wall 2 Wall for \$42,639 with the option of an additional \$14,208 for labor for a total of \$56,847. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

CASEY RADFORD

• RADFORD ESTATES – (ACTION ITEM)

[10:28:41 AM](#) Chairman Hancock said they just got the warranty deed on the property he is looking to develop. Knows this was an item that was missing. Casey said they had the environmental impact assessment which is complete and signed off. Sam has this from Eastern Idaho Public Health. Chairman Hancock asked if they got a new plat. Kevin said they have a copy of the plat but nothing with signatures. Casey said he can send an email. Chairman Hancock said they had some concerns with some things needing addressed at the plat. Casey said these items have been updated and Vincent wanted a change. Chairman Hancock asked why they do not have a copy of the final plat.

[10:30:37 AM](#) Casey said on the final plat for the environmental assessment there is wording that is in there. They had him add the complex septic systems which is an adherent thing to that area. Is in the upper right hand corner. Chairman Hancock asked on the water certificates with how this is going to be divided. Casey said the description shows the Enterprise Canal System will flow from east to west in the back of the property. The ditches are defined on the plat. Will be east and west in the back. Then will go south and across the property. This is how the lots will get water. Once this is finalized to move forward will submit the division of these water shares. Did call the Enterprise Canal Company who recommended two shares per acre. Will round this up on each lot to make sure they have enough for each lot. Chairman Hancock said this needs to be on the plat. Understands what he wants to do but this needs to be on the plat. Kevin thinks this might help if they do this how they usually do and allow Sam to give a staff report.

[10:34:11 AM](#) Sam said meeting today on September 7, 2021 with the Board of County Commissioners for Casey Radford for a final plat. The location is 4557 East County Line Road. The zoning is Ririe residential three. Parcel size is 57.23 acres. Surrounding land use is residential homes and agriculture land. Wants to subdivide this parcel into five lots. The Planning & Zoning Commission minutes were received on August 13, 2021. Final plat was received on August 16, 2021. These were forwarded from Audrey. Received a letter from Central Fire on August 31, 2021. Contacted Dave Walrath on August 31, 2021 and have not received any comments yet. The county surveyor fee has not yet been paid. So this has not been reviewed by Mark with Forsgren where Mike Rowe did the plat. Kevin said fees are accepted usually at the time of the application. Sam said she emailed Casey and notified him of the fee and the deed that was just forwarded to Audrey. Under the subdivision ordinance they are required to do a traffic study and Dave Walrath has not reviewed anything. One other item to note in the information that was forwarded from Ririe they sent a copy of the R3 zoning. This is different than what they have in their City of Ririe impact areas. This allows .05 acres and this they just sent is 1 acre. Not sure if Ririe has changed these but there is a difference with what they had on file and what they have been sent. What they were sent now is more in line with county ordinances.

[10:37:26 AM](#) Chairman Hancock said they need to have the fee paid, the survey reviewed, traffic study needs done and they need to have a plat that goes over the water rights. Casey can have these resolved in a few days. One concern on the traffic study this was surveyed by Jeff Rowe. Since he is the county surveyor they have to have another review. Chairman Hancock said this is done by Forsgren. Need to come and sit down with Kevin and Samantha and go over this step by step. Would need to speak with Mr. Walrath to see what they will require as far as a traffic study. Is being told that he is out of town. Can get with Jerry Ramirez. Asked Casey if he is out of the area? Casey said he is a few hours away. On the traffic study this is a short plat. First he has heard on a traffic study. The Ririe City has reviewed this and approved it. The reason why he is questioning this is because they are not putting in a lot of homes.

[10:40:28 AM](#) Chairman Hancock said they are not trying to stop him they just need to talk with Public Works to discuss the size of lots with the access and the amount of traffic they are adding. Casey said he did speak to someone at Jefferson County about lot accesses and driveway requirements. Chairman Hancock said he probably will just need to estimate the additional traffic load onto County Line Road. Kevin said the county would have done a preliminary plat. This is 57 acres so the potential is there even though it's not today this could be additional lots. This needs to be considered in the traffic study. All they would have to do is a plat amendment.

[10:42:47 AM](#) Casey said what he submitted to Ririe City is he pinned himself in a corner. The goal of the division is not to have anything less than five acres. Has put this in writing. Is it possible thirty years down the road that they might present this but he hopes they consider the goal of what they are trying to accomplish. This is in the letter that was sent. Chairman Hancock said the main thing for the traffic study just talk to their acting administrator to see what they need so they make sure they meet what is in the ordinance. Believes how this is the traffic will be minimal.

[10:44:07 AM](#) Kevin said if he can get with their office can help him some more. Casey said he is flying out of town but can try and meet next week. Chairman Hancock asked if they will work on these issues. Not trying to put this off just need the issues taken care of.

Casey appreciates their help moving forward. General summary will get the fee paid. Will get a county surveyor paid. Will reach out to Jerry Ramirez on the traffic study. Then they should be fairly good to go to finalize this. Chairman Hancock said to remember the water issue this needs addressed on the plat as a description. Casey said on the application have a paragraph on this for the description of the water. Chairman Hancock said whenever they pull this plat in the future if they have any dispute on the water it shows how it is divided.

[10:47:20 AM](#) Kevin said the Commissioners are the last to sign so they need all of the other signatures before this comes to them. Casey said perfect the main intent was to make sure he was clear on the path. Has the county surveyor and fee just wanted to make sure the steps are approved before paying all of this.

PLANNING & ZONING – KEVIN HATHAWAY – SAMANTHA FARR

- **WRITTEN DECISION – BRIAN LOTT - LYNNCO ACRES – (ACTION ITEM)**

[10:48:32 AM](#) Samantha said she has the written decision for Brian Lott with Lynnco Acres. This was approved back on July 19. Commissioner Clark and Commissioner Young did not see anything.

- **WRITTEN DECISION – JOHN RUSSELL – (ACTION ITEM)**

[10:49:27 AM](#) Samantha said this one is for John Russell for Sedona Estates. Mark said they needed to meet conditions. Samantha said both of these were completed before they obtained signature.

- **UPDATE**

[10:51:03 AM](#) Kevin said they can go over a few numbers. These are older numbers. Chairman Hancock said these are not accurate. Kevin said they have had some updates since this was printed. Chairman Hancock said they have quite a few that are over the ten days. Some of these do not even have a note about having a problem. Kevin will bring an updated one next week. One thing to note why they have longer times they had eighty applications compared to fifty-six last year. Also it is vacation time. Chairman Hancock asked if he is qualified to do review on these plans. Kevin said he could do them. Have Erik and Sam will get qualified to do these. Chairman Hancock said if they need to pick up the slack. Kevin said that Erik typically does this but they are trying to train new staff. Next report will show this to be closer to where it needs to be. Does not believe this is an ongoing issue.

[10:54:53 AM](#) Chairman Hancock asked on Municode. Kevin said they approved this and this should be getting done as they speak. They have been proofed and should be getting printed. The subdivision ordinance needed adopted. Something they may want to consider on the zoning ordinance is they are getting close to public meetings. Thinks they have this for their comment. Then can do these at the same time. Can adopt Municode with the subdivision only and show a place for the zoning ordinance. Or wait a month and do them both at the same time. Does not have a preference. Can have two different agenda items. Chairman Hancock said they already approved the subdivision ordinance. Kevin said this is to adopt this into Municode. Chairman Hancock said they already did this with the subdivision ordinance. This should not be a hold up. Then at the end of the year when they update the ordinances they can add this. Need to push this a little more. Kevin said they had their Planning & Zoning meeting last week can talk to them a bit later there are some issues he may breach them on. Had to table two hearings for different reasons. We're not ready to take action. The Army Corps had a Zoom meeting are working on the 205 application.

[10:58:50 AM](#) Mark asked a question on regard to Municode if it would make sense to transfer this out. Wouldn't this be with the Clerk? When they pass an ordinance and a resolution the Clerk updates the books. Seems like an odd fit. Chairman Hancock said they can answer this when they start the ordinances and Municode the majority of the ordinances are Planning & Zoning. That is why they have placed this with Planning & Zoning. At the time they had a compliance officer that took care of any ordinance issues. Mark said Planning & Zoning compliance officer works on all of the issues besides civil. Chairman Hancock said such as water on the road. Would go out and give them a warning then a ticket. That was their reason. Mark said that does make sense but just wonders if in the future this may not make sense anymore. Chairman Hancock said there may be a point. This is just why it was done. Kevin said there is no reason the Clerk does facilitate the ordinances and resolutions. They could facilitate changes by department. Needs to have someone that oversees Municode. Chairman Hancock said they do need someone that oversees this. Kevin said they will do whatever they like. Realize that most of the changes will be Planning & Zoning.

NOXIOUS WEEDS & INVASIVE SPECIES – MITCH WHITMILL

- **PURCHASE ATV – (ACTION ITEM)**

[11:02:16 AM](#) Mitch has a 2014 four-wheeler they roll out every five years. The Parks & Recreation department is wanting this. Has bids from the two dealers that provide Suzuki. Right now very few even have one. Action Motor Sports does have one and has the best value price on this even though this is up considerably. Basically most dealers are going with the manufactured price.

[11:10:53 AM](#) **Motion by Commissioner Young to approve a purchase of an ATV from Action Motor Sports for \$9,287. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **RESOLUTION #2021-41 – TRANSFER ATV TO PARK & RECREATION – (ACTION ITEM)**

[11:11:28 AM](#) Mitch said on this they sell this to them usually they go with the low evaluation. Chairman Hancock said they have more latitude where they transfer this within the county. Reads resolution. “Resolution Authorizing Sale or Replacement of Personal Property. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 7th day of September, the following was adopted to wit: Whereas, Idaho Code 31-829 requires the Board of County Commissioners to authorize the sale or replacement of personal property, which is obsolete, worn or damaged so as to require replacement; and, Whereas, the Noxious Weed & Invasive Species Department has proposed for sale or destruction, the below listed personal property that is of no further use to the County; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorize the immediate sale or replacement under the supervision of the Jefferson County Noxious Weed & Invasive Species Department Superintendent. 2016 Suzuki 500 ATV to Park & Recreation for \$3,735. Approved and adopted this 7th day of October.”

[11:13:21 AM](#) **Motion by Commissioner Clark to approve resolution #2021-41 to transfer an ATV from the Weed Department to Park & Recreation for \$3,735. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:14:15 AM](#) Chairman Hancock asked if they have a lot of people come talk to them at the fair. Mitch said they do speak to a lot of people. Have to keep this staffed the entire time of the fair. Rely upon Fremont, Jefferson and Bonneville County. Have sixteen different counties that are all in the eastern Idaho region. Difficult to get them to help staff this. Get far too much contact to shut this down so they have just staffed it. The county superintendents need to maintain and keep this open. Have several tribe members that have come and served a shift. Did have a question if the county supports the State Fair. Chairman Hancock said they have a County Commissioner Fair Board. Have a representative that is on the board. Commissioner Young said they support this each budget. Mitch said they are thinking about going around to the counties to see about getting support for the fair booths. Commissioner Clark asked if they assign a different person each year to schedule these shifts.

[11:18:47 AM](#) Mitch said they have a chair, vice chair and secretary. Every three years this changes. Right now Bryce Stoddard is their chairman. After three years the vice chair will move to the chairman. Had this position twice in the twenty years he has been the weed superintendent. They rotate through. This is a good resource. Chairman Hancock said he has noticed getting different weeds on their ditch banks. The kosha did not grow until they got the rain and now it is tall.

[11:23:10 AM](#) Mitch asked if Park & Recreation needs to come in to finalize the purchase of the ATV. Chairman Hancock said she would need approval for the purchase.

[11:24:10 AM](#) Mark said back on the question on a resolution they do need the resolution on any sale. Chairman Hancock said this is a transfer. They are not really selling it. Mark said it is safer to have this.

[11:25:59 AM](#) Mark said after the zoning ordinance is passed they need to look at revising the area of impact agreements. Chairman Hancock said there has been some animosity from some of the cities toward the Planning & Zoning department. Commissioner Clark thinks they are ready. Knows that Menan is getting issues coming up each day. Do not have a clear cut zoning. This is something they really need to jump on this. Each day that goes by just creates more problems when they do not have definite zoning right out of the city limits. Chairman Hancock said if they followed what Rigby has done this is defined. Mark said they were doing the zoning ordinance first then visit this. But do they want to start looking at the impact areas as well. Chairman Hancock said they need to they are ready to do something. Commissioner Clark has spoken to the Mayor of Menan and he has spoken with Mayor Lovell. They are ready to do something. Mark will open the dialogue with the city attorneys. Commissioner Young knows some of the cities do not want things shoved down their throats. We can work this out both ways. Commissioner Clark said they need to specify what they want. Chairman Hancock said in the area of impact the county ordinances still apply. County has to enforce these so they have to be county ordinances. The more detailed they are the easier to interpret.

[11:28:52 AM](#) **Motion by Commissioner Clark to adjourn at 11:28. Second by Commissioner. All in favor – aye. Motion passed.**

Jedidiah Hancock
Chairman of the Board

Audrey Moon
Clerk of the Board

Colleen C. Rode
County Clerk



11/1/21
Date

11/1/21
Date

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Date