

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
AUGUST 30, 2021**

Meeting called to order at 2:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Public Works Dave Walrath, Clerk Colleen Poole, Emergency Management Rebecca Squires; Audrey Moon is clerk of the board. Pledge of Allegiance led by Dave Walrath. Prayer offered by Chairman Hancock.

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COMMISSIONERS – PUBLIC WORKS – DAVE WALRATH - ECONOMIC DEVELOPMENT – TED HENDRICKS & CALISA OLINQUEVITCH - HORROCKS ENGINEERS – BEN BURKE – KELLY HOOPES

● **WORK MEETING – KETTLE BUTTE DAIRY ROAD**

[2:02:19 PM](#) Public Works Dave said they wanted to have this meeting to start looking at funding for construction.

[2:03:00 PM](#) Economic Development Ted Hendricks said that this is preliminary. The construction financing is anticipating what they looked at in the last budget and was almost four million for construction. If they can secure three million from EDA. This is an eighty/twenty maximum. These funds have changed now it has to fit the COVID criteria. When they applied for the design money they were under an eighty/twenty percent ratio as well but this was for the disaster declaration due to the flooding. Will have to meet the criteria of COVID to get the same percentage. EDA does not have any of the 2017 money left. Thinks they can do this. Will have to come up with \$800,000 or \$900,000 on their own though they would apply to the State of Idaho to get some of this. Have two businesses that committed \$100,000 each. Looking at \$100,000 to \$200,000. If this works how they envision this. Applications are due any time they are ready. Been waiting until the end of the design. The easement issue was a big item they had to work through. Can move ahead with applications. Will require two separate applications. Need to get on these if they want to be funded for 2022. Chairman Hancock asked if they have the applications. Ted said they know what they have to submit. Have not started on these. Will be cumbersome. Take quite a bit of work. The EDA application has changed substantially. Will take more time than the old one they used three years ago. The state is the same as it's been for the last several years. State application is due around the end of this year. EDA application can be submitted any time.

[2:07:13 PM](#) Chairman Hancock asked Ben with Horrocks on final design. Ben said that they have provided their final design to Dave. Has a spec, estimate and plans. Chairman Hancock said he has not had time to review. Ben said he is waiting for comments. Is working with landowners to get written property use agreements for permission to be on their property. Have some time constraints. Do not want their contractor out there when they are farming. Looking at starting after September 15, 2022. Thought they may do the earth work one year and come back and finalize the paving the following year. Getting really close. Working with the property owners. Chairman Hancock asked the amount of landowners. Ben said there are six but they own multiple parcels. The dairy owns three parcels. Talked to them all. Have one person that is concerned about more traffic going past his house. Not more than fifty cars a day. Very little traffic. Anything may be more than they get now though. Chairman Hancock asked if they have any signed. Ben said they have a few out in the Boise area to the mangers for the owners who live in Texas. The others are local. Chairman Hancock asked when they would have these signed. Ben said hopefully in the next week or two. Chairman Hancock thought they approved the application already. What needs to be done to facilitate the applications?

[2:10:30 PM](#) Ted said they will need the infamous forms saying they have the easements in place. Then they can go ahead and start. Dave said the EDA individual wanted permits from them. This would be the property use agreements. Mark said that was one of the things they wanted. Ben verified that she wants these once they are signed. Ted said when filling out the application will want to have all of the easements in place. Dave said they have a prescriptive easement that has been validated. Ted said the State of Idaho has accepted this. Do they have anything in writing from EDA? Mark said they have negotiated language that was acceptable back and forth in emails. Commissioner Young asked who does the application. Chairman Hancock said that Ted and the Economic Development Company does.

[2:12:51 PM](#) Dave said he has an estimate of just under four million. Went through the individual items and it is such a crazy time is not sure on some of the pricing. Ted said once they apply they will base their budget on the estimate. If the costs come up higher they have to come up with the funds. Need to have a fairly healthy contingency to make sure these numbers are good today and tomorrow. Chairman Hancock said some only allow a percentage into contingency. Dave said they have ten percent included in this. Ted said if they feel good about the cost estimates they can move forward. When they submitted the original application EDA did not feel good about the construction cost estimates. They really are not much different. If everyone is comfortable they can move ahead. If they are terribly off they may be able to go somewhere else for additional funds. Chairman Hancock is not sure they want to push the

asphalt out due to the cost of oil he feels is going to keep going up. Dave said some of the property owners were worried about doing this road during harvest. Chairman Hancock asked how far into their property they are going. Ben said most of these are around ten feet. Landowners have mentioned that they want to be compensated for loss of crops. Commissioner Clark would rather do this earlier. Ben said it rains a lot in the spring. Or they can start late in the fall but then they are pushing the pavement off. Chairman Hancock agrees with the spring just due to less traffic. Once they start to harvest they will have a lot more use. Then they can tell how much crop they will actually damage. Commissioner Clark feels that most of this will not run into crop. Ben said these agreements say fall of 2022 and paving in 2023. Chairman Hancock would rather they get this going sooner. The longer they push this out the harder it will be. Ted said the notice of funding will be coming in the spring. May overlap procurement for construction. Believe that they would fund this by May or June. Chairman Hancock would rather see this sooner.

[2:18:46 PM](#) Ted said the state has two different funds. The economic development funds they would know by January or February. The public facility funding would be May or June. Anticipating doing the economic development funding. Then they could start in the spring. Chairman Hancock said the quicker the better off they are. Ted asked the construction time period. Ben thinks this will be ninety to a hundred days. Ted said they should be able to do this if they get the applications in by December. Chairman Hancock thinks sooner they should be able to get these in about sixty days. Around the first of November. Ted said this is not all they have to do. Chairman Hancock thinks that sixty days will let them know what funding is available. Ted said they do not dictate when the state applications are due but they can submit the EDA anytime. If they have these by the end of the year they should make a decision during the winter. Chairman Hancock would like to see these by November. Ted said they are restructuring the office some right now. If they bring in another planner that would help.

[2:21:29 PM](#) Dave said he does not see an item for subgrade separation this is a 640 item. Never mind he sees this. Ben said they have 84,000 square yards. May want to add automatic machine guidance. No special provision items. Using standard specs on most of this. They have contingency amounts in here. Chairman Hancock just feels they need to start sooner. Ben said if they bid this and have to start three weeks later these are usually higher. If they have time to plan they may see lower prices. Chairman Hancock said it will depend how many jobs they have. Sometimes they can be more aggressive in their bidding to fill up their schedules. Ted said they can pre-notify general contractors and educate them with some dates. Chairman Hancock said most will not put this on their docket until it is awarded. Ted said that is true but want to let them know. Chairman Hancock said yes they can let the locals know. Dave said a big factor in cost will be where the material source is at. This is not going to be a county source. Spec shows this to be a private source. There are a lot of private sources around. Ben asked if they can use a county source and pay a royalty. Thinks ITD does this. Ted said he would leave this up their sleeve then if the bids come in high they have some negotiations. Chairman Hancock said then they have to give this opportunity to all the bidders. This would have substantial effect upon the price.

[2:26:15 PM](#) Dave feels they have a good number in the bid. Have \$70 a ton. Went and looked at some jobs and it is in the ballpark. Lot of this depends on the size of the job. Chairman Hancock asked if the state bid is \$50 a ton. Dave said yes but this includes everything. Ted asked how many companies have their own source. Dave said they have HK, Depatco, Knife River and Western. Ted said these four should come after this pretty hard. Chairman Hancock said they have a few local smaller companies. Dave does not have anything else. Chairman Hancock said he will push the Development Company. Ted said they will honor their amount. If they want to make a motion to allow someone to sign these. Chairman Hancock said they meet four times a month. Ted said that is fine then they should be able to get into a meeting.

COMMISSIONERS

- **AMEND MOTION – JEFFERSON LAKE EMPLOYEE PAY RAISE – (ACTION ITEM)**

[2:30:59 PM](#) Chairman Hancock asked Rebecca to come up and explain. Rebecca said in the August 23 Commissioner meeting. Commissioners approved a motion to set a Park & Rec. employee at \$12 an hour. Thinks the intent of the board was this was supposed to be a \$1 increase. The pay for this individual was \$10.50 so a dollar would be to \$11.50. Chairman Hancock said that was his intent with the information that they were given. Commissioners agree.

[2:31:59 PM](#) **Motion by Commissioner Young to amend a motion made for said employee who was making \$10.50 an hour to the \$1 increase to \$11.50 an hour. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE ALCOHOLIC BEVERAGE LICENSES – (ACTION ITEM)**

[2:32:57 PM](#) **Motion by Commissioner Clark to approve alcoholic beverage license for Top Cat Pub. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[2:33:12 PM](#) **Motion by Commissioner Clark to approve alcoholic beverage license for Maverik in Ririe. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[2:33:32 PM](#) Motion by Commissioner Clark to approve alcoholic beverage license for Maverik in Rigby. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[2:33:45 PM](#) Motion by Commissioner Clark to approve alcoholic beverage license for Jefferson Hill Golf Course. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[2:34:04 PM](#) Motion by Commissioner Young to approve alcoholic beverage license for Valley County Store. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[2:34:20 PM](#) Motion by Commissioner Young to approve alcoholic beverage license for BJ's Bayou. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[2:34:36 PM](#) Motion by Commissioner Young to approve alcoholic beverage license for Teton Truck Stop. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[2:35:01 PM](#) Motion by Commissioner Young to approve alcoholic beverage license for Don's Lounge. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **BUDGET REVIEW**

[2:35:34 PM](#) Colleen provides a budget for review. Has a summary of where they stand. Chairman Hancock said he has had calls asking why the budget is so high. Explained this is with the ARPA funds and Kettle Butte Dairy Road. Then have some additional employees. They are bringing in funds to cover the additional costs for the jail. The taxes are still about eight million. Have had to fund things they had not had in the past such as a full-time Prosecutor's Office and Public Defender Office.

[2:38:31 PM](#) Rebecca said in the 2020 they had Cares Act which accounted for \$738,000. Chairman Hancock said they are trying to be as efficient as they can be. Colleen said they have a cap on the amount of property taxes they can charge. Chairman Hancock said they are worried about spending millions of dollars for ongoing costs to maintain.

[2:39:45 PM](#) Colleen said there were some salary changes that needed to be made. Can make these after this meeting. Chairman Hancock asked on the issues. Colleen said for the Prosecutors Office. Commissioner Young had Rebecca look at her positions and grade. Chairman Hancock said they will be adding work for Audrey. Will fill the hours in fast. Rebecca congratulates Colleen on making all of the changes and adjustments. Will go to the Prosecutors Office. On line 402-002 needs to go to \$49,210. This is for some budgetary latitude for a policy decision that needs to be made. This is for a grade six step sixteen. Then Mr. Taylor has a request as well.

[2:42:49 PM](#) Mark said he mentioned last week they have some startling statistics within the county. Had Child Advocacy Center come to give them some context with these same numbers.

[2:43:29 PM](#) Kimber Janes is the Executive Director of the Upper Valley Child Advocacy Center (CAC). Just wants to share some statistics. Mark said Child Advocacy Center is one of the statutory partners required by state statute. They should look at all child abuse cases as a team. Within that framework they are one of their partners investigating child abuse cases. They conduct forensic interviews these are medical interviews with victims of alleged abuse. Because of their expertise these are able to be admitted into court due to their experience. They play a vital role of getting these into juries. Law enforcement gets a complaint and they will take the child to the Child Advocacy Center.

[2:45:32 PM](#) Kimber said they have to report quarterly. They are an accredited CAC in Idaho. There are only five accredited in the State of Idaho. They are the only one in Region 7. Just Jefferson County from January 2020 to December 2020 there were twenty-two cases. For ages 13-17 years had a total of three cases. Total child on child or problematic cases was zero. Pretty average numbers. This year from January 1, 2021 to August just from Jefferson County is forty-four cases. This is 100% increase. Ages 13-17 jumped to twenty-one cases. Child on child has gone up to seven cases this year. This jump is concerning. This is an indicator they need to pay attention to. They did have a school shooting in May. Compared a few other counties. There was another area that had an attempt at mass violence that also saw their numbers increase. There is a need to pay attention to. They need to focus on prevention and mitigation and to get better mental health services in the area. There is some data from the City of Rigby that they would have to reach out to. They are landlocked right now but they will be annexing next year. This does affect their numbers. Chairman Hancock asked the data minus the cities. Kimber can try. Chairman Hancock said they do not have jurisdictions over the city. Mark said these are all going to be felonies. Commissioner Clark asked on data going back farther. Kimber said 2019 this was similar to 2020. Thought with a pandemic they would have a dramatic difference. May be part of COVID having kids in a lockdown together. Chairman Hancock asked a breakdown between physical and sexual. Kimber said they may have had one physical abuse in 2020 and maybe three this year.

Most of what comes to them is sexual abuse. Commissioner Clark asked on average if they have twenty-two cases how many would end up in court. Kimber said nationally statistics because all Prosecutors operate different but out of 100 cases maybe thirty percent get charges. Of the thirty percent maybe ten will continue through court and three will go to jail. Ninety-seven percent of the time jail time is not spent. There is not a lot of advantages to a child or teenager to lie about abuse. Chairman Hancock said based on statistics they have potential of three or so new cases.

[2:51:35 PM](#) Mark apologizes for dropping this on them now the day of the hearing. Just made this decision internally in their office on Thursday. Want to have Melissa Steinman who is his Assistant/Victim Witness Coordinator is a former City of Rigby Police Officer. Many Prosecutor offices have an investigator in their office. Does police investigations from the Prosecutor's Office. Usually they refine cases coming from the Sheriff or Police. Focus with these numbers would like to have someone focused on these types of cases. Keeps minutes for these types of cases. Would like to make her an investigator like others throughout the state. Would assist detectives who are assigned these cases and offer expertise. Would be an extra investigator. These are very hard cases and hard to prove. This is incredibly difficult to have proof beyond a reasonable doubt that these crimes have happened. Would have someone paid from his office and focusing on their best cases from his office. Thinks with these types of numbers the Sheriff's Office needs to have some help.

[2:54:01 PM](#) Chairman Hancock said they are asking for another person to the staff. Mark said no they are not adding staff just changing roles. Commissioner Young asked how the Sheriff will handle this. Mark said they will double on these cases. Have a resource for this detective to help on these cases. Still need to work out the details with Sheriff Anderson with division of responsibility. Bottom line is this would be a resource to strengthen these cases. Chairman Hancock asked if they would use her elsewhere. Mark said she would still be an assistant but instead of victim witness coordinator it would be legal assistant/investigator. Commissioner Young does not want them stepping on toes in the Sheriff's Office. John Wolfe said they have not had enough eyes on this. Most Sheriff's will not want this farmed out to a different department. Has not looked at this enough. Mark said multiple counties have this model one is Canyon County has a model like this. Spent a fair amount of time speaking with their Prosecuting Attorney about this before they moved this direction. Sheriff Anderson and their Sheriff are good friends. This has been working well together for many years. They are not reinventing the wheel. They are just following models that work. Chairman Hancock asked others. Mark believes there is Ada County as well. This is a department within the Prosecutor's Office. Not reinventing the wheel this is something that is done and is a benefit.

[2:57:10 PM](#) Commissioner Clark asked if he has discussed this with Sheriff Anderson. Mark said no they just started decided in their office to do this on Thursday. Commissioner Young asked the effect on the budget. Mark said slightly. In speaking with the Canyon County Attorney recommended they have parity as much as possible with the detectives and investigator so they have an equal relationship. So they do not poach a detective or the investigator. Those employees will not be tempted to switch departments. In this case would look at a grade change for Melissa Steinman. Rebecca said current position is a grade five and detectives in the Sheriff's Office are a grade seven. Chairman Hancock said he has a problem with this because detectives have years of experience and have worked their way up to become a detective. Did not just work for the city for a few years and become a detective. John said typically that is correct. Chairman Hancock said is not sure the parity with the years of experience of their detectives. John said they are about ten to fifteen years. Mark said they are only talking about dollar sign parity just grade seven parity. The experience is accounted for with the steps these are the experience. With this being a new position would be a step one. Grade seven step one is a mere \$4,000 difference. Chairman Hancock said this is a large jump. Mark said that she would then be an investigator looking at elements of a crime. Commissioner Young is not sure where this is being dropped last second. They may fund this then rely on the Sheriff's Office to make sure they have a complete understanding of what this position will do. Mark said they are making this sound adversarial and it is not. Commissioner Clark said they should have done more work on this already. Mark said the problem was the budget deadline. Commissioner Young thinks they could approve the increase but not approve the grade change. Commissioner Clark thinks maybe they could leave this as it is and then next year revisit this. Chairman Hancock said then they could possibly move the grade. Maybe they want to just leave this the way it is.

[3:02:03 PM](#) Kimber said on a question they asked. See in Sandpoint, Idaho have approximately the same caseload. Has this role was at first a grant from the Idaho Domestic Council. In Bonner County the purpose when the case is brought in the insider investigator can bring information in. This is a support and court role. Wanted them to have this information. They are a similar sized area. Commissioner Clark is not necessarily opposed but they need to work together with the Sheriff's Office. Mark said the budget deadline came up and did not have the luxury to do this. The budget deadline is causing the rush. Commissioner Clark thinks they could leave her where she is. Colleen said they can have the funds in the budget so if they do decide to approve this later on could possibly adjust this. May look at this next year. Mark said she will still be doing the job she is doing today but is adding responsibilities. Hired on for this set of responsibilities. Chairman Hancock said they do not know what they will be asking her to do. Commissioner Clark asked how long has she been with the county. Mark said not long a few months. Commissioner Clark is not ready to go this high. Commissioner Young is not sure they will create the position. Chairman Hancock really thinks this should be vetted with the Sheriff's Office. Mark

agrees but the budget hearing is tonight. Chairman Hancock does not want to be put in a corner due to the hearing being tonight. Want everyone to do the necessary research and discuss this with the Sheriff's Office. Mark said the money does not have to be spent. Same as the line they changed earlier. They do not know this will be policy decisions. But putting this in the budget just in case. In two or six months wants the possibility to be there. Could be a huge benefit. Commissioner Young said this is something they need to digest. Maybe they would rather have an additional person in the Sheriff's Office. Commissioner Clark said they have changed a lot of salaries in the Prosecutor's Office. They have been pretty good to work with. Commissioner Young said they could increase this responsibility for someone with the Sheriff's Office. Does not know. Commissioner Clark asked if they want any in the budget. Does not want to approve this position yet. Commissioner Young said they need to study this more. Chairman Hancock asked how much would they put in.

[3:07:56 PM](#)

Rebecca said the difference between a grade five to a grade seven is \$4,926. Colleen said the other salary they changed was \$2,100. Commissioner Clark asked why they changed this. Chairman Hancock said they originally they were changing grade and step. Now want to leave this individual at their current grade. Mark said they want that option. Chairman Hancock said if they went with a few thousand. Does not agree with this. Commissioner Clark said this is almost \$5,000. Chairman Hancock does not agree with this. Mark asked what they do not agree with. Chairman Hancock said this individual will not be part of the Sheriff's Office. Is not necessarily carrying a gun or in the line of fire. Mark said she does carry a gun and has to maintain POST. She is a law enforcement officer. Has to have certifications. In Canyon County the investigator is cross deputized. Chairman Hancock asked what happens if the Sheriff does not see this person is qualified. Mark said they have to have these discussions. Commissioner Young said the big thing is what they will do with the budget. Mark said the inflexibility of the budget does not allow him to make this decision later. Chairman Hancock said they can point this out to the individual if this is done. Mark said he goes off of the HR Department and what the detectives are set at. Rebecca said grade seven is to be on par with detectives. Does not take into consideration experience. Commissioner Clark asked how much experience she has. Mark said she worked for City of Rigby as a police officer for five years and was in dispatch. Colleen asked if they want to fund this partially. Chairman Hancock said they discussed putting in \$2,000 in case this comes to fruition. Commissioner Clark said detectives still have two to three times experience. Commissioner Young asked if this is because they do not have enough investigators available they may add this to the Sheriff's line. Thinks they should centralize investigations with the Sheriff's Office. Mark said the problem once a detective finishes a case they write this up and send it to the Prosecutor's Office and move on. They have a heavy caseload. They are looking at this to prove this at trial. They go through the record and investigations with interviews. Say they have a hard time making a point or proving a particular element. This could be a year after the detective has moved on. At this point they have already taken their best cases. They want to strengthen their best cases. This is not starting from square one. This is strengthening these cases. Commissioner Young said they are looking at the budget. The other stuff they need to discuss with the Sheriff. May need to fund the Sheriff more. Promote someone from within. If the Prosecutor wants an investigator all the time move them all over there. Mark said again. Commissioner Young said he is being facetious. Mark said is also disrespectful. Commissioner Clark said he has to see where they are coming from bringing this idea to them that he came up with three days ago. Mark said the problem is the budget has to be decided tonight. Commissioner Clark said if they can develop this position where she is at. Why do they have to raise this \$5,000 in salary? Mark said would have to maintain POST certification. Was hired to be a legal assistant and a victim witness coordinator. The pay is based on these responsibilities. This is not what she was hired for. Is willing to take this on and is qualified. All they are asking for is the flexibility. Do not have to decide on the position today. If it is not in the budget then it is a no for sure. Wants to have the option. Chairman Hancock asked for feedback. Commissioner Clark thinks it might be a good deal but is not wanting to raise the budget \$5,000. Chairman Hancock asked if they want to raise this at all. Commissioner Clark said maybe a little. Commissioner Young said maybe a little just in case they do this. Commissioner Clark said if they go through all the employees on the list they can justify raises. Mark said not everyone is getting significant responsibility changes.

[3:16:52 PM](#)

Rebecca said if the board is amendable to making a slight change patrol deputies are a grade six step one is \$40,127 which is about a \$1,000 more. If they want to fund at this level and have an intern year to develop and discuss this position and vet this. Mark said then look next year. Commissioner Clark said he would be alright with this. Mark apologizes this is the last minute. Been looking at this in their office to decide if they want to go this direction. Chairman Hancock said this individual would carry a gun and be POST certified. Commissioner Young asked if Sheriff approves to a gun. Commissioner Clark said if he had all this figured out it would be easier. Colleen said this way this funds this more. They can vet this and address this again next year. Mark would have waited if they were not tied to the budget.

[3:19:27 PM](#)

Commissioner Young did request an analysis for the wages on Emergency Manager and HR. Rebecca said currently is a grade nine. Commissioner Young said this is nine/seven. Emergency Management is a grade nine. HR individuals are grade ten. Rebecca said this position is split. The Emergency Management pay is reimbursed. Commissioner Young said there is a lot of heavy lifting this coming year. Right now is \$50,782. Commissioner Young said to a grade ten step six is \$54,232. This is approximately \$3,700 difference. Chairman Hancock said that Commissioner Young asked on this information. They do put a lot of heavy lifting on Rebecca. Commissioner Young just thinks with the upcoming year they will be asking for extra things. Would like to get this to a grade

ten. Rebecca said that is \$53,594. Commissioner Clark is all for this. Really does not like the last minute. They are almost past that time. Does not want this to reflect on her work. Beat a lot of this stuff up. Putting a lot of responsibility on her. Would be more amendable if this was a month ago. Feels like some others could have gotten some more. Struggle with this. Rebecca appreciates the acknowledgement. Will not go job hunting if they keep this where it was originally proposed. The pay for Emergency Manager is different than an HR Director. Chairman Hancock sees all sides. They appreciate a lot of what Rebecca does. Thinks this would be better if it was not last minute. Would like to mark this for next year.

[3:29:19 PM](#) Carl Anderson said on the fair. Knows the city hit them up for some money. After hearing that he sat down with the city and looked at what the city does for them at the fair. On the fairgrounds they take a road grader and smooth out the road. Did not last long this year due to the rain. During the fair they use extra trash service. Asked for six more trash barrels. After the fair the city uses their loader to load their manure and sawdust. This year had six dump trucks. Had 206 kids at the fair. Use the dump truck to haul in sawdust. Hauled him in two extra loads. They open up the fairgrounds during the winter to do archery and shooting. Have control over the fairgrounds during fair week. Leave this to them and do not schedule on top of them. Did install a new sound system. Use the arena lighting. If he needs help he gets with Mitch at the city and he will drop everything and help him. Had to replace the hydrants a few years back. Help them out a lot. Chairman Hancock said whatever they give the city they will run this through the fair. Thinks this was \$7,500 for this year. Commissioner Clark asked if they already give them money. Carl said yes. The previous fair manager and Steve Cook always allowed for \$6,000 on the fair agenda for rodeo ground maintenance. They do not give this to the city but it goes to maintenance. Chairman Hancock said so this is \$13,500. Carl thinks this is a good start. Chairman Hancock said they can have Road & Bridge come in and dump gravel. Can have Mitch with the Weed Department come and plow out where this is county.

[3:37:22 PM](#) Colleen said they published the public hearing for opening 2021 budget. This is just a heads up. Chairman Hancock said they will go into recess and will open back up at 6:00. Colleen will have new print outs for the changes.

Open session 6:01

COMMISSIONERS – CLERK – COLLEEN POOLE

- PUBLIC HEARING

- OPEN 2020-2021 BUDGET– RESOLUTION #2021-39 - (ACTION ITEM)

[6:02:22 PM](#) Chairman Hancock said they have sign-up sheets for anyone wishing to testify. **(Exhibit A)** Have a resolution regarding opening the current budget. Have three items they need to address. Reads resolution. “Resolution opening 2020-2021 Budget. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 30th day of August, 2021, the following was adopted to wit: Whereas, the General Department has expended the amount of \$138,752.24 for the Annis Highway Project; and Whereas, the General Fund had the amount of \$138,752.24 in cash; and Whereas, the Emergency Management Department has expended the amount of \$567.39 over the allotted grant funds; and Whereas, the General Fund had the amount of \$567.39 in cash; and Whereas, the Building & Grounds Department expended \$10,046.00 in salary increases; and Whereas, the General Fund had the amount of \$10,046.00 in cash; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorize the following be added to the 2020-2021 fiscal year budget with revenues to cover said costs as outlined above: General – Annis Highway Project \$138,752.24. General – Emergency Management \$567.39. General – Building & Grounds \$10,046.00. Total additional expenses \$149,365.63. Approved and adopted this 30th day of August, 2021.” A quick comment on the Annis Highway project this is an LHTAC project so is a local federal project so they get reimbursed. They have to expend these funds then they get reimbursed back. This is not overspending. The timeframe on this has been pushed back so they are not sure when it will be completed. It has been seven years already. Colleen said they are all in the general fund and have the cash to cover these.

[6:05:49 PM](#) **Motion by Commissioner Clark to approve resolution #2021-39 for opening the 2020-2021 budget for additional expenses of \$149,365.63. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- PUBLIC HEARING

[6:06:27 PM](#) Chairman Hancock said next they will go to the public hearing portion of the 2021-2022 budget. They do not have anyone signed up to speak. **(Exhibit B)** Will do a summary of the budget and then a total budget. Will read the amounts. Overview for non-tax revenue is \$23,706,160. Taxes \$8,022,041. Cash forward \$4,943,007 for a total budget of \$36,671,208. The published budget was \$37,414,677 the actual budget is \$36,671,208 for a difference of \$743,469. **(Exhibit C)** Real quick on the budget there is about twelve million that may or may not be used. These are expenses they may incur. Put in the ARPA funds of \$5,800,000 and the Kettle Butte Road for \$4,000,000. These funds will come from EDA, Department of Commerce and State Department of Commerce with a matching portion of \$200,000 to \$300,000. The project will not go forward unless they receive these funds. Increased the Sheriff's budget to cover the additional inmates and an increase in deputies. The budget is not as high as it looks. Commissioner Young said the

county tax revenues have stayed about the same. Chairman Hancock said they did get a break last year on the tax rates of \$1,800,000. They did take advantage of what the state gave back to the county.

[6:11:00 PM](#) Chairman Hancock does a summary. This is by category. General fund \$5,637,098. Road & Bridge \$8,363,390. Airport \$7,000. District & Magistrate Courts \$1,687,231. County Fair \$261,297. Justice fund \$6,115,858. Capital Crimes Defense Fund \$13,128. Health District \$222,173. Special Road & Bridge \$875,000. Consolidated Elections \$192,137. Indigent \$226,446. Junior College Tuition \$100,000. Park & Recreation \$427,859. Revaluation \$392,513. Solid Waste \$4,018,789. TORT \$205,161. Veteran Memorial Maintenance \$3,500. Weeds \$588,651. Waterways \$55,815. Sheriff Emergency Communication \$477,001. Debt Service Fund \$475,000. PILT Payment In Lieu of Taxes \$500,000. Sheriff Highway Safety Grant \$26,161. American Rescue Plan \$5,800,000. For a total budget of \$36,671,208. Wants to mention that they carefully review expenses and departments know they must have a need to spend the budget. There has to be a need.

[6:14:50 PM](#) Commissioner Clark thinks the budget looks good it is high but have a lot of extra money in this. Hopefully they will be able to keep the expenses down. Chairman Hancock said Road & Bridge budget is up but this is reimbursed by miles of road that they have. They do watch this very close. Commissioner Young appreciates working with all of the commissioners and clerk. Knows not everyone got what they wanted. Wanted to keep this the lowest they possibly could for the taxpayers.

[6:16:03 PM](#) Chairman Hancock makes a note in the directory of Idaho Counties there is a levy rate of the different counties. Looking through this the levy rate for the county not including schools, fire, mosquito or fire districts they are the third lowest county with their tax levy. They are very responsible with the way money is spent.

- **APPROVE 2021-2022 BUDGET – RESOLUTION #2021-40 - (ACTION ITEM)**

[6:17:03 PM](#) Chairman Hancock reads resolution. “Resolution Adopting the Ensuing Budget for fiscal year 2022 County of Jefferson, State of Idaho. Whereas, Idaho Code Section 31-1605 requires a public hearing upon budget appropriations; and Whereas, the Board of County Commissioners met at the Jefferson County Courthouse Annex on Monday, August 30, 2021, pursuant to designated published time; and Whereas, the Board has unanimously passed a motion approving the fiscal year 2022 budget; and Therefore be it resolved, pursuant to said hearing, the Jefferson County Board of County Commissioners has determined and fixed the amount for the fiscal year 2022 budget in the amount of \$36,671,208 which is not greater than the amount of the published tentative budget nor does it include an amount to be raised from property greater than the amount advertised. Dated this 30th day of August, 2021.”

[6:18:14 PM](#) **Motion by Commissioner Young to pass resolution #2021-40 adopting fiscal year 2022 budget for \$36,671,208. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[6:19:17 PM](#) **Motion by Commissioner Young to adjourn at 6:19. Second by Commissioner Clark. All in favor – aye. Motion passed.**

Scott Howard
Chairman of the Board

Audrey Moon
Clerk of the Board

Collin C. Rose
County Clerk



10/25/21
Date

10/25/2021
Date

10/25/21
Date