

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
AUGUST 2, 2021**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Chairman Hancock. Prayer offered by Commissioner Clark.

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COMMISSIONERS

• **BUDGET WORKSHOP**

[9:02:39 AM](#) Chairman Hancock excuses Mr. Taylor.

○ **ASSESSOR – GIS – REVALUATION – JESSICA ROACH**

[9:02:54 AM](#) Jessica said they can start with the Assessor budget first. Not sure what was discussed on the elected official wages. Chairman Hancock said they discussed about doing a COLA. Colleen said that she added this in with the three percent COLA. Jessica said for the Assessor had a grade change. Then line 0008 is an increase to a forty hour work week. Then they have 0009 was the position they hired in April. Line 0001 is a grade change this employee has retired. Rebecca said a grade change should not be dependent on the person. They should not change grade unless the position changes. Jessica said they will regrade this with different responsibilities for a total of \$30,618. The other grade changes are on lines 0006 and 0007. Chairman Hancock asked if this is change in responsibility. Jessica said yes. Everything else is pretty much the same. The other salaries are the regular step increase. Commissioner Young asked if they are buying a vehicle this year. Jessica would like to. Chairman Hancock said if they went to buy one now would not get this. Would have to move it forward. Jessica would like to trade in the Astro van for something else. Has a pickup, an Equinox and the van. The Equinox gets driven the most. Has one employee that likes to drive the van but going over sixty and it shakes.

[9:09:22 AM](#) Jessica said reval budget the wages were increased to a forty hour work week due to how busy they are getting. Chairman Hancock asked if this is for all of them. Jessica said other than 0005 is staying at thirty-five. On line 0007 this was for an additional part-time person. This is being used for a full-time person and 0006 will become the extra line has this budgeted as a full-time position. The only other increase is to the travel and education. This is for seven appraisers for a week of training in Boise and the increases they have seen with food and hotels. Chairman Hancock asked if the training is mandatory. Jessica said yes she is pretty limited since this is mandatory. Just spent most of this last week when they went to Boise. Chairman Hancock asked on contract appraisal have \$20,000. Jessica said last year they ended up spending \$18,000. This is also the contracts for their printing services. Chairman Hancock said they are trying to move these all to Garn's budget. Colleen said they have \$217 a month. Thinks this comes out of line 492. Took this down to \$1,000.

[9:14:55 AM](#) Jessica said GIS not much has changed. They did add an office supply expense line of \$500. The capital software took this out and moved it to the 0007 software line for the Eagle View contract and possible additional Esri license. Esri is the software and Eagle View is the flight. Colleen asked if the mapper salary is down. Jessica said they had a person retire. Chairman Hancock asked if this puts everyone at forty hours. Jessica said all but three employees. With the work coming in it is nice to have an extra hour to get some work done before the phones start ringing. Chairman Hancock asked on the capital equipment. Jessica said this is for a cabinet for the plot maps. The last one they got was about \$6,000. Colleen said they can check with Thompson Engineering knows they were getting rid of some. Commissioner Young said these are less than last year. Rebecca will do an analysis on the changes before she has a recommendation. Jessica said she had just sent these this morning.

○ **CORONER – LAVAR SUMMERS**

[9:19:37 AM](#) Chairman Hancock said the salary will be the same as the other elected officials. Colleen said he asked for three percent. Chairman Hancock said they bumped up the miscellaneous expenses had gone over this. Bumped up autopsies knows he had had to do more. Commissioner Clark said this is really close to the same. Chairman Hancock does not see any changes.

○ **PARKS & RECREATION – MICKEY EAMES**

[9:21:22 AM](#) Mickey went looking and decided to see what others around them are making too. Rebecca said this is a grade six step two and is requesting at a grade six step four. Mickey said she does not compare with some of the other parks because she does not have to deal with some of their issues. Most of them have people under them. Commissioner Clark said they have a lot more parks in Idaho Falls. Commissioner Young asked how many years she been doing this. Mickey said she is going on six years. Chairman Hancock asked on the part-time employee are well under. Are they okay with these numbers? Mickey said she is. Chairman Hancock asked on the maintenance people they work in the park. Mickey said they work hard each day they come out. Just lost one of their employees to college. Rebecca said going from a step two to three is \$32,028 and step four \$32,510. Asked on line five is she asking for an assistant? Mickey said yes. A lot of time she needs help out there with keeping track of things. Chairman Hancock asked if they can make another booth attendant a lead. This would be someone that was capable of handling this. Really only need this during the summer months. Need four months. Mickey said it is nice on the grants to have two sets of eyes. Could start in April and go until November and have a break. These are the times she needs help the most. Colleen said a booth person couldn't leave the booth. Chairman Hancock said it would be nice to have the maintenance people help. Rebecca said they could move with internships with BYU-I. Mickey is going to be super picky because they see how things happen and the timelines. Wants this to be around \$17 an hour. It is hard keeping people out there working right now. Rebecca asked if this is something on the step and grade chart or has she just picked a wage. Mickey said she just picked a wage. Rebecca said they can create a job description and then they would be able to pick a grade. Mickey said she started at \$15. Everything is

going up right now. Trying to get someone that wants to work. Commissioner Clark said it would be nice if they could do a bit of everything. Chairman Hancock asked on the revenue. Mickey said they have been up fifty percent more the past two months. Knows that June and July were huge. School will be starting which will make things slow down. Chairman Hancock said this is self-sustaining. Commissioner Clark asked for the grants only have \$150,000. Mickey would like to get some additional toilets built out there. Putting in sewage would be a nightmare. They pump the toilets in the main bathrooms and the two vaulted ones. Commissioner Young said maybe the city can tie them in. Mickey knows how expensive the mile costs. Commissioner Young wonders if they could get a grant for something like that. Mickey said she can look. Chairman Hancock is not sure this would be cost effective. Mickey said it gets expensive to pump these. These are all vaulted. Chairman Hancock believes these will be on a drain field. These are full all the time other than where they drain. Rebecca said these probably do need to be pumped yearly.

[9:37:25 AM](#) Mickey said the piece of ground that has the trailer park would like to purchase this. Chairman Hancock said this would have to come up for sale first. Mickey said they could always make an offer. That would be a spot they could put a drain field in that area. Chairman Hancock said they need to work up a job description for the assistant. Commissioner Clark said they could add in some maintenance responsibilities. Mickey keeps these at around thirty-five hours. Could hire someone maintenance wise but will have to adjust what is being done now. Rebecca said on the management and grant side will be different responsibilities. Maybe a facility manager. Dealing with dueling skill sets. Mickey agrees. These are different. Mickey said she is the managerial part of that. Commissioner Clark said right now they are about \$60,000 over with the revenues. Mickey said that her revenue numbers were conservative. Chairman Hancock said they have to base the budget on the conservative numbers. Sees they have \$80,000 for grant money. Mickey does not think things will change unless they look at adding more vaults. Colleen said they upped the groundwater because they had some discussions. Chairman Hancock had left this with Mark and has not gotten this done. Thinks this was twenty acre feet. Commissioner Clark agrees with this. Chairman Hancock said it would be about \$800 an acre foot then have a maintenance fee each year. Commissioner Clark thinks they should be at \$17,000 in line 808 capital groundwater. Chairman Hancock asked why they have weed control in this. He is supposed to just do this. Mickey said that is fine. When they have that bloom in the lake does he have that budgeted in? Chairman Hancock said he should take care of this. Mickey has already talked with Lantis next year's celebration will be July 2. Will be \$30,000 this year to be a similar showing. Idahoan wants to be involved. Does give money to the Sheriff's Office, Rigby Police and Fire Department. Chairman Hancock asked on the grants. Mickey said she uses this on the swing sets. Would like to get one more set on the backside. Then the whole campground would be covered with places to play. Chairman Hancock wonders if they should lower this to \$50,000 would make this look better. Then on the match could take this down. Mickey said she needs to check on the vaults. Does not want to take this down unless they have to. Chairman Hancock said they can take it down to \$20,000. Commissioner Clark asked on the revenues will they take this down as well. Colleen asked on the revenues do they want this at \$70,000. Commissioners discuss. Mickey can bring in the revenue later. Chairman Hancock asked on the capital equipment for \$14,000. Mickey said she wants a little tractor. The backhoe was just too big for what they were doing. Chairman Hancock is not sure they can get a tractor for that much. Mickey said they use a little John Deere out there right now. Commissioner Clark said they can use the carry over. Chairman Hancock said they can put this in reserve and start building. Asked on the capital building upgrade. Mickey uses this for repairs. Mickey said they can go down. Chairman Hancock asked if they will be planting that many more trees. Mickey would like to get a variety of trees that are not Cottonwoods. Has also been cleaning out the trees so they do not fall down. Been cleaning out the park for the last two years. Want the trees to be healthy. Chairman Hancock said they will need to look at the salary lines. Mickey will get with Rebecca.

○ **PROSECUTING ATTORNEY – MARK TAYLOR**

[10:01:44 AM](#) Chairman Hancock said their attorney will not be here today. Was hoping he would be available. Rebecca said she has been in contact and has some recommendations. Colleen said she can call and see if he can join the Zoom meeting. Rebecca did a wage study using several different sources. Idaho Prosecuting Association and Public Compensation survey. On the Chief Deputy is comfortable with a grade twelve. Chairman Hancock thought they had to wait a year to get a step increase. Rebecca said they have to pass their first birthdays. Chairman Hancock said this really should stay the same. Rebecca said as per policy that is correct. As they have seen the department heads and elected officials have been pushing forward this year. For the Chief Deputy used the study averages they can see has a range from \$77,000 to \$85,000 a year. Chairman Hancock said their wage is right in there. Rebecca said this informs them on how to look at the Public Defender's wage. Feels as long as they are graded the same feels they are being fair. On the Deputy Attorney was unaware of his years of experience. Did use the public compensation data going through the State of Idaho has an average from \$65,000 to \$89,000. Really boils down to experience. Supports a grade eleven. Is at a grade ten step six. Would be able to regrade this to a grade eleven. Depends on which step. If they go step seven takes them up to almost \$71,000. Chairman Hancock said they need to figure out the current rate. Rebecca recommends a step seven which is currently \$68,786. Chairman Hancock said they have another attorney hired on contract. Not sure if this was the deputy civil or where they are paying this. Getting paid \$2,882 bi-weekly so is \$74,932. That blows that ship out of the water. This has been a struggle with the attorneys. Been trying to get them into the step and grade and then keeping them in this. Have violated their own policies to keep their wages fair. At the \$74,941 this is really a grade twelve step five. Is not sure they want the chief deputy and deputy to be paid the same. This does put this out of the job scale. Chairman Hancock said they had discussions on not getting anyone to come and work with him. Commissioner Clark asked on the current wage for the chief deputy is this correct for him? Chairman Hancock thinks they brought him in at \$81,000. Rebecca said bi-weekly is \$3,171.58 is \$82,461. Chairman Hancock said this is where this needs to stay. Rebecca said they need the chief deputy at a grade twelve and deputy at a grade eleven.

[10:17:54 AM](#) Commissioner Young said from Mark's email he noticed the deputy attorney was at less than five years of experience. Has seven years of experience. Felt they needed the increase with the Public Defender asking for \$77,000. Rebecca adjusted for the other time. If they are both saying they will go off whatever the other one does. Need to make sure these are properly graded and go from there. Need to assign an appropriate step. Chairman Hancock asked on the assistants. Rebecca said they have worked out a job description. Has all support staff at the same grade of five. All three will have similar responsibilities. Colleen said the disparity is experience. Chairman Hancock said one has thirty years. Rebecca believes the step reflects this. One person has not been here a year the others were stepping forward. Do not need to make the massive steps forward. Commissioner Clark said they do not know where they will end up with professional legal. Chairman Hancock is not sure why this is

so high. Had a discussion on the litigation expenses. Considering a lot of expense with the trials. Colleen said they have these spelled out and these are lumped together. Chairman Hancock said he combined some of these. The big one is for \$80,000 and \$35,000 for professional legal services. This is nearly \$100,000 jump. Commissioner Clark said looking back they have used close to \$20,000 for professional legal. Chairman Hancock thinks the other one is the bigger issue. If they took this down to \$25,000 and \$50,000 in the other.

PUBLIC WORKS – KERRY ROMRELL

- **UPDATE**

[10:26:27 AM](#) Chairman Hancock asked about the valve body on the hoe. Gave a number to Kerry. Have found two used ones for under \$10,000. This is something they think they can overhaul themselves. Have found several used valves. Had one that guaranteed for six months.

PLANNING & ZONING – SAMANTHA FARR

- **FINAL PLAT – SEDONA ESTATES – JOHN RUSSELL – (ACTION ITEM)**

[10:28:27 AM](#) Samantha has a plat that was sent to them for review. This was an administrative plat. Was approved on June 10. Commissioner Young asked if they solved the issue with the water rights. This was four shares. Samantha said they split these. Chairman Hancock said they have to make sure they have access to get the water rights. Commissioner Young wonders what shares they had before. Samantha believes they had twelve shares.

[10:31:29 AM](#) John Russell said if they look at the plat there is a strip of land. Has thirty feet of easement going up this. When they build their homes will probably have four or five acres to water. The irrigation flows from south to north on the eastern side. Will use irrigation tubes. Commissioner Young said these are syphon tubes on the ditch. John shows where the ditch flows on the plat. Samantha said they have the shared access. John said yes the two southern lots. Commissioner Young said they discussed this in the minutes. Samantha said it shows under owner's certificate. The lands included within this plat will be irrigated in compliance with Jefferson County policy, water and/or canal company regulations and in accordance with Idaho Code 31-3805. We also certify that the lot shown on this plat will be served by an individual well. Chairman Hancock said this does not say how many shares. Want to have this recorded so they know how much is there. John said he will call Jeff Rowe and add this to the survey. Chairman Hancock said they need to have this in the notes. Then they would not have any question on what is being designated on the water shares or if they have one block of water they equally share. They all work with water and know that water is a touchy issue.

[10:42:56 AM](#) Samantha has a plat for Lynnco Acres they approved and they just need a signature on that now that they got Kevin's signature.

- **UPDATE**

[10:45:16 AM](#) Samantha provides the updated building information. Chairman Hancock asked if they are full staff. Samantha believes Kevin will start working on that now that he is back.

COMMISSIONERS

- **MOSQUITO ABATEMENT APPOINTMENT – (ACTION ITEM)**

[10:45:54 AM](#) Commissioner Clark said for Midway Mosquito have Dean Fullmer that is stepping down. Have Matt Walker who lives in Menan who is willing to serve on this board. Wants to present his name to sit on the Midway Mosquito abatement. Commissioner Young does not have any issues with this.

[10:46:40 AM](#) **Motion by Commissioner Clark to appoint Matt Walker to the Midway Mosquito Abatement Board. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:47:07 AM](#) Commissioner Clark wants to recognize Dean Fullmer and the time he has spent on this Board. They will choose a chairman at their next meeting.

- **2022 INDIGENT DEFENSE FINANCIAL ASSISTANCE AGREEMENT - (ACTION ITEM)**

[10:47:43 AM](#) Colleen said this is the agreement accepting the \$30,000 for the defense. Chairman Hancock said this is something they get each year.

[10:48:24 AM](#) **Motion by Commissioner Young to approve the 2022 Indigent Defense Financial Assistance Agreement for \$30,000. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **RESOLUTION #2021-36 - TRANSFER OF FUNDS – (ACTION ITEM)**

[10:49:30 AM](#) Chairman Hancock said this is to move funds. Will read this resolution. "Resolution Authorizing Transfer of Funds. Resolution No. 2021-36. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from Fund #23-00 (Solid Waste out-of-county revenue) to Fund #49-00 (Debt Service Fund) in the amount of \$469,091.72 to cover the payment to Zions Bank on Bond Series 2012B. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from the Weed Trust Fund #9136 to the Weed Fund #27-00 in the amount of \$60,000. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from the General Fund VEBA Funding line #01-18-0686-0001 to VEBA Account #471014829 in the amount of \$100,000. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from the General Contingency Funding line #01-18-0526-0000 to VEBA Account #471014829 in the amount of \$100,000. Be it resolved by the Commissioners of Jefferson County, Idaho that monies be transferred from the General Fund HRA Funding line #01-18-68-0002 to VEBA Account #471014829 in the amount of \$10,000. Dated this 2nd day of August, 2021."

[10:51:49 AM](#) Chairman Hancock said for the public's information can take the solid waste out-of-county to pay for the courthouse that is still under bond. The weed fund this is money they take in over the year that they move. The VEBA account is the health insurance and they move the extra into the reserve in case they go over. This past year they have gone over so they are taking some out of contingency to make sure they have
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adequate funding. Colleen said these are all budgeted for and the cash is available. Chairman Hancock said they are seeing a substantial increase to their medical insurance. Need to make sure this is funded properly.

[10:53:51 AM](#) **Motion by Commissioner Clark to approve resolution #2021-36 for transfer of funds. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[10:54:40 AM](#) **Motion by Commissioner Clark to approve certificates of residency for fall 2021 and spring 2022 the College of Eastern Idaho for Ayden Altaffer, Carlos Barrientos, Juan Barrientos, Lindsey Bitter, Robyn Bond, Janna Capener, Nancy Custer, Danielle Gunderson, Kayelyn Hashagen, Sherri Helm, Paige Hulse, Nichole Johnson, Savannah Larsen, Jamie Maupin, Angela Peterson, Amy Pluim, Rayana Tupper, Brooke Thompson, Cheyenne Walker and Natalie Wright. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:55:44 AM](#) **Motion by Commissioner Young to approve certificates of residency fall of 2021 and spring of 2022 for the College of Southern Idaho for Alexis Lamb, Michelle Lang, Ashley Silvera and Natalie Wright. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[10:57:02 AM](#) **Motion by Commissioner Young to approve commissioner meeting minutes from July 12, 2021. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:58:00 AM](#) Mayor Jason Richardson is the Mayor of Rigby. Wanted to bring to their attention that for the Rodeo grounds their rodeo director is retiring this year. Steve has more years of service than he has been alive. Parts of this service was completely unfunded. Then started getting \$300 a month. Been running this for free. With him retiring will see a change to the costs. Would like them to consider to help them maintain this for the Jr. Posse and horse recreation. Going to have to pay someone to run this. They do not allow horses in the city so this is county folks using this. Obviously the City gets money from the activities they have. Looking for \$48,000. Some of this would be for the facility and other would be for a director. Chairman Hancock said they do get some revenue. Mayor Richardson said they are putting together a sheet. Knows that Urban Renewal has put in a lot. Audrey said that Mitch Bradley is on next week's agenda for this issue. Mayor Richardson said that Steve Cook has done an amazing job serving the community. Chairman Hancock said he has been very dedicated. Mayor Richardson has enjoyed hearing their budget process. Chairman Hancock said he missed the majority of them. Had made the comment last week during their budgets that these are not spent unless they need it. Read that he is not running again. Mayor Richardson said the dynamics have changed in the city. Used to be able to pop over to the City and is now unable to do this with his new position. Working with a private school and will be traveling. Have been to Egypt and Ecuador already this year.

[11:06:31 AM](#) Colleen has a few changes on the budget. Haven't added the changes made today. Got the information from Garn on the maintenance on the copiers. Has some tweaking to do. COLA made a difference of \$242,882. Published budget is at \$36,799. The difference gives them a cushion of \$705,714. Chairman Hancock asked the difference on the cash forward. Colleen said they would have to make up the difference with the increase of the COLA with their cash forward. **(Exhibit A)**

[11:08:22 AM](#) Chairman Hancock asked what the tax levy is. Colleen said this shows the total amount they can levy. Can decide if they can take any of the foregone have \$228,000. Can only take a percentage of that. Chairman Hancock thinks they are okay without taking this. They had \$1.8 million relief for taxes last year. Gave this directly to the taxpayers. This year they will not have that relief. Audrey provides info from Mickey on the revenues. Colleen said she has budgets with the COLA and without if they would like them. Chairman Hancock would like to see more work done out at the Mike Walker Boat Dock. Colleen said that they may put the Prosecutor back on and hope he is back next week. Rebecca said she has sent more recommendations on those salaries.

[11:15:48 AM](#) Discussion on a countywide cemetery district. Will have the Annis Cemetery come in next week. Colleen said a few are joint. Commissioner Clark said they can wait and see what Dean has to say. Colleen said they could do a permanent override. Commissioner Young asked if they want to look at the recommendations on salaries.

[11:18:53 AM](#) Rebecca said for the Prosecutor's Office they had averaged out so they are being paid more than it appears. In order to not dock anyone's pay because of the way this was assigned this year they are not in the step and grade chart. Looking at the budget had \$81,578 but he came in late and is paying that annual salary. Chairman Hancock said this was being paid at a higher rate because of the time they were brought in. Rebecca said they are not currently in the chart. If they maintain the chief deputy at a grade twelve step thirteen will be \$81,578 pre-COLA. This gets them close to the target. The other one deputy attorney the request is \$74,982. Puts them at \$75,691 with COLA puts this close to the target. Does not give them a lot of room. This is \$73,486 is without cola. Gets them into the step and grade chart. Then next year they will just take one step.

[11:24:48 AM](#) Chairman Hancock said they can go to Planning & Zoning. Rebecca said they can reduce the new assistant to \$30,139 on both of these. Permit tech just a step increase. Believes that was the department request. Office Manager this is an individual that has been employed less than a year and just promoted into this position so should stay at a grade five step two. Planner this person has been here more than a year did just promote. Compliance will be a new position would not hire any more than a grade five step five. This gives them some wiggle room at \$37,398. Building Inspector is not an issue. Asked for a regrade on the Building Official should be a grade eight step six at \$49,754. These are her recommendations. Chairman Hancock asked on the Director. Colleen put \$60,902. Rebecca is not comfortable with a grade increase for this position. Look at population versus salary. Chairman Hancock said with a step and the COLA would be around \$62,000.

[11:30:49 AM](#) Rebecca said with the Weeds Director this is using the public salary survey. Can see the averages. Current salary look at the mid-range. They are kind of in there. Is proposing \$29.08 with the one step and the COLA would take this to \$28.58. Puts this at \$57,720 is with a step. Chairman Hancock said with the COLA this is \$59,451.

11:35:13 AM Rebecca moves to Building & Grounds. On the custodial this is targeted a little high. May need to look at a regrade for this. Chairman Hancock said on the new hire have grade four step one. Rebecca thinks this is right on target. Commissioner Young said they had asked for another but not on here. Rebecca said the overtime and comp time was about \$55,000. Colleen added a new hire at \$12 an hour. Rebecca said it was minimal other than the supervisor. Commissioner Young said they had 645 hours said this shows \$18,239 for the supervisor. They have \$4,500 for the other employee. Rebecca is not sure where she got the other number. Chairman Hancock said they need to speak with the Sheriff about the overtime use. Rebecca said that comp time represents a liability to a county. If they cannot take time off then comp time does not help them. Commissioner Young said maintenance they do not have slow periods. Rebecca said most of the overtime comes from issues within the jail. Colleen said Sheriff is the only department that has overtime budgeted. Rebecca said an additional helper would be a grade four step one. Chairman Hancock thinks they should do \$12 an hour to do lawns. Rebecca said if they go to the Sheriff's Office at all they would have to be over 18. Commissioner Young thought they cannot have any part-time individuals in the jail. Chairman Hancock is not sure this is something they would need to do anyway. Should be taken care of by the others. Is not sure on a security check. Commissioner Young thinks they should leave this as seasonal. Colleen has for janitorial cleaning for \$32,656. Supervisor is at \$43,326. Chairman Hancock said that is what they have. Rebecca asked on the other maintenance is \$39,541. Did not get any info on the grade change. Will continue working through the payroll items.

11:47:11 AM Motion by Commissioner Clark to adjourn at 11:47. Second by Commissioner Young. All in favor – aye. Motion passed.

Scott Hancock

 Chairman of the Board

Audrey Moon

 Clerk of the Board

Colleen C. Robe

 County Clerk



9/20/21

 Date

9/20/21

 Date

9/20/21

 Date