

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
MAY 10, 2021**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Assessor Jessica Roach, GIS Eric Smith, GIS Melanie Smoot, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Audrey Moon. Prayer offered by Chairman Hancock.

DUE TO COVID-19 COMMISSIONER MEETING WILL BE HELD IN PERSON OR ON ZOOM.

JOIN ZOOM MEETING VIA WEB: [HTTPS://ZOOM.US/J/512530026](https://zoom.us/j/512530026)
MEETING ID: 512 530 026

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[9:03:06 AM](#) Chairman Hancock excuses Prosecutor Mark Taylor

ASSESSOR – JESSICA ROACH

- **GIS AERIAL IMAGERY – RFP OPENING – (ACTION ITEM)**

[9:03:37 AM](#) Jessica said that they received two bids. Will start with Eagle View. Has a technical and cost proposal. Chairman Hancock said on these will have to go through and verify the information. Need to look at all mandatory requirements and look at the additional items they proposed to see if they get additional credits toward costs. Jessica said the second one is Sanborn. Chairman Hancock asked if she is familiar with them. Jessica said they are out of Colorado believes these two companies are the only ones based in the United States. They have their technical and cost proposal. Chairman Hancock said they have two vendors who have proposed on this project. Need to go and look at the technical proposal for the mandatory requirements. Will allow them to do an evaluation. Jessica said they can have these reviewed by Monday.

COMMISSIONERS

- **MIDWAY MOSQUITO ABATEMENT APPOINTMENT – (ACTION ITEM) - CANCELLED**
- **APPROVE CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[9:07:49 AM](#) Motion by Commissioner Clark to approve certificate of residency for the College of Southern Idaho for Tyler Jensen. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:11:50 AM](#) Motion by Commissioner Young to approve commissioner meeting minutes from April 26, 2021 with noted changes. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

PARK & RECREATION – MICKEY EAMES

- **PLAYGROUND EQUIPMENT PURCHASE – (ACTION ITEM)**

[9:13:05 AM](#) Mickey said they need to come look at the playground equipment. Would like to put another set by shelter C. Gives them a cost estimate. Has gone up about \$1,000. Talked to the owner and thinks a bouncy toy would be better. The harder ones last longer. Told them last week when they put these in they are out until September but told her she would get it this summer if they put in an order. Has some donations. Valley Wide is giving them \$3,000 for this. Then they have \$1,000 from the Bank of Commerce. Pacific Corp has given \$1,000. Farm Bureau has given \$1,000. Dansie Dental has given \$250 and Broulim's has given \$1,000. Would like to get permission to order this. Colleen asked if they will show who donated. Mickey said that they will put up a plaque with all of the donations. Idahoan is going to donate \$7,000 for the fireworks as well so they will have some savings toward that.

[9:16:39 AM](#) Chairman Hancock said that they have almost \$17,000 for the equipment. How much do they have in donations? Mickey said she had not added it up. Audrey said they are at \$7,250 with donations. Chairman Hancock said they will have less they need for the fireworks. Commissioner Young asked how they come up with the total amount. Commissioners review cost estimate. Chairman Hancock said they will need to do a purchase order for this. It is good they have had so many donations. Knows these get a lot of use. Mickey said that she has already gotten a lot of input on the playground equipment. Would like them to take a ride out and look at these. They had Dennis get this ready for them. Tries to save money as much as she can. Need to have wood chips underneath the swing set. Chairman Hancock wonders how fine they can grind out at the landfill. Mickey said it has to be approved for what they put in. Not sure what they grind would be the same quality. Chairman Hancock said they have a bark place up by Thornton. Might want to check on this. Chairman Hancock said they almost need a person like Dennis to work for her more. Commissioner Clark asked on a price. Mickey said this will be about \$17,000.

[9:24:36 AM](#) Motion by Commissioner Clark to approve playground equipment purchase from Recreation Today to not exceed \$17,000. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **VENDOR AGREEMENT – (ACTION ITEM)**

[9:25:14 AM](#) Mickey has another summer vendor Creamy Daze is for ice cream. Thinks this will go over pretty well. May have another one that she will be bringing in. Has a swing that they put kids on. Told her to get this in order. Chairman Hancock said on those type of vendors should take a percentage of the sales. Might want to let them know that.

Commissioner Meeting Minutes

May 10, 2021

[9:26:21 AM](#) **Motion by Commissioner Young to approve the license agreement for Creamy Daze for Jefferson County Lake. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:29:35 AM](#) Mickey said that Christian did get the Zamboni and the trailer out of the lake.

COMMISSIONERS

- **APPROVE CLAIMS – (ACTION ITEM)**

[9:32:00 AM](#) Commissioner Clark had a question on the door for the Assessor's Office. Did not think it was that much. Rebecca said that the door they were going to use did not fit so they remanufactured the door. It is being paid as a COVID expense.

[9:36:07 AM](#) **Motion by Commissioner Young to approve claims from 4/26/2021 to 5/7/2021 for \$540,557.28. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:37:56 AM](#) Recess

[9:42:03 AM](#) **Excuse Commissioner Clark**

Open session 9:45

SOCIAL SERVICES – AMY JOHNSON

- **EXECUTIVE SESSION 31-874 & 74-206 (D) – (ACTION ITEM) - RECORDS EXEMPT FROM DISCLOSURE**

[9:45:22 AM](#) **Motion by Commissioner Young to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Chairman Hancock. Roll call taken. Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVAL OR DENIAL - MEDICAL LIEN PAYOFF – (ACTION ITEM)**

Open session 10:02

DR. MARTIN MANGAN

- **EMS SERVICES AND PARAMEDIC SERVICES**

[10:02:55 AM](#) Dr. Mangan thanks them for their time. First and foremost this is not an attack. Is a tax paying resident wanted to come in with an inquiry of where they stand. Just looking at a stance for their ALS Services. Chairman Hancock said they met with the City of Idaho Falls Fire Department and met two weeks ago. Are working on a few proposals. A little background they have done three studies within the last five years. The last was done by BYU-Idaho. Trying to determine when they need to have their own ambulance service. Based on population and cost of services they came back and said they weren't quite ready. In their meetings have talked about options. Looking at possible hybrid systems. Could possibly station an ambulance here in Rigby. Would still need additional ambulances from City of Idaho Falls. Currently pay \$205,000 to have them in the area. Are looking at six weeks to have some proposals back to have the costs to have an ambulance here in Rigby so they have quicker turnaround time. Looked at other options would have a paramedic with an EMT. There are a lot of different options that are being looked at. This will be their fourth time in seven years. Knows they are growing. Commissioner Young said they would like to include this in the next budget year to have an ambulance stationed here. Need to get something started.

[10:07:07 AM](#) Dr. Mangan said he knows Chairman Hancock was at the INEL for over twenty-five years. Has been working for twenty-five in December for EMS. Means no disrespect. For the first time went through a circumstance as a father. Looking around at the talent they have in the county and they are still second best. Chairman Hancock said they discussed this met with Chief Day and Chief Anderson to discuss options. Are at the point they need to see what they can do. People are already up in arms with property taxes. They are limiting what they can do with their budgets.

[10:09:15 AM](#) Dr. Mangan said to open this up and use some of the resources they have. Has lived through a transition was a paramedic in Madison County. Has done the work and has paid attention. Two years ago offered to provide time. He loves EMS. As he showed up to the event on Thursday four of the trained paramedics were directing traffic. Circumstances could have been different. Please at this time look at the resources they have within Jefferson County. Call upon those individuals. They are the only county that does not have an ALS Service. Knows taxes are tough but they deserve this. Chairman Hancock said that is why they have asked them to come up with some proposals. Sure Chief Anderson would like to work out with those individuals that would like to provide those services.

[10:11:12 AM](#) Commissioner Young knows they do have people here that they can draw upon. Dr. Mangan asked the amount of one ambulance. Chairman Hancock said for one ambulance is over \$700,000. Dr. Mangan asked how much Idaho Falls Fire Department charges for a ride from Rigby to Idaho Falls. Chief Day said \$900 to \$1,200. Dr. Mangan asked the amount of calls. Chairman Hancock said they had 1,200 calls to Jefferson County. Anticipating higher this year. Not sure how many were transported. Commissioner Young said it is about \$600,000 to purchase an ambulance. To have it staffed is \$775,000 a year. Not that far away from this. Sure the charges for ambulance services will go up again. Have to look at this. Chairman Hancock said they are not charged if they do not transport. Their revenue was about \$350,000 last year when this information was provided. Commissioner Young said right now they are paying \$205,000. Agrees this is the time to take a step. Dr. Mangan asked where he lived. Commissioner Young lives in Labelle. Dr. Mangan said that he is one of the worst areas. Understands where they are at. Have a few fire commissioners that are retired from City of Idaho Falls.

[10:14:49 AM](#) Chairman Hancock said they will make the decisions separate of the Fire Commissioners. Do have an ambulance service for the Mud Lake area but this is volunteer. Dr. Mangan used to carry a radio for a week and understands being a volunteer. Lived through hard times with the Rexburg hospital merged with the Fire Department. It is a wonderful community. Need to reach out there is help through this. Chairman Hancock said they are working on this. Would love to have some input when the Fire Chiefs come back with proposals. Going to look at the models used in Fremont County and Teton County. Need to see what is best for Jefferson. Commissioner Young thinks this is the best way to start. Dr. Mangan said

he did mention this two and a half years ago. Chairman Hancock said at that time had the analysis. Dr. Mangan used to be the medical director for the site. Is still a registered paramedic but is a physician now. Sorry for the passion but showing up to the event Thursday set a different tune to what is going on. Have to understand he works in the ER of Madison. Knows that the number of calls are higher than they have ever been.

[10:18:12 AM](#) Commissioner Young would like to also see a hospital here. Dr. Mangan said they do not have any indigent care here. They have farmed out all of their help here. This was not his intention to bring that up today. Commissioner Young said that is for another day. Agrees with him. Would like to see this in the next budget year. Dr. Mangan thanks them for their time. Commissioner Young asks him to please stay involved.

PUBLIC WORKS – DAVE WALRATH

- **PURCHASE/SALE AGREEMENT FOR WILLMORE RIGHT-OF-WAY – (ACTION ITEM)**

[10:19:47 AM](#) Dave said he has Shani working on finalizing an agreement. Chairman Hancock had a question regarding this. Has LHTAC agreed to pay their percent? Dave said they will have to pay upfront and will be reimbursed. Been in contact with them in the last week. Chairman Hancock said there is no problem. Dave said there is no action today this will be for the future when the closing happens. Wanted them to see the details. Has agreed to provide them with some gravel. This will be where they relocate the bull pins and haystacks. Currently this is just muck.

- **UPDATE**

[10:22:25 AM](#) Dave said they were sent a letter on their transportation plan update have a \$30,000 grant for this. They can start on this in October since it is for fiscal year 2022. Commissioner Young said this has to be used by September of 2024. Dave said this should not be a problem. Also decided on the Household Hazardous Waste will be Friday, August 27 at County Line. Try to coordinate with Bonneville County who had had an event last week and will have another on September 11. Anything they cannot use will be taken down to Bonneville County. Did also bring some pricing on the oil for otta seals and chip seals. This is from a bid with Power County Highway District. In 2020 CMS2 was \$465 a ton with freight this year it is \$385 a ton. That is \$80 a ton less. Guessing there was some competition. The date was February which was before fuel pricing started to go up. CRS2P is the oil they use for clean chips was \$475 a ton last year and this year \$373 a ton. They can piggyback off this agreement. Obviously freight will be different but they can all go off of this bid.

[10:25:53 AM](#) Dave said he did have an employee give notice this morning. Also have the opening at Solid Waste so will be advertising for a few positions.

[10:26:46 AM](#) Chairman Hancock said he had a concerned resident approach him on the County Line the Osgood interchange. Speed was an issue had a radar gun out and the trucks were going 70 mph. Dave said he can coordinate with the Sheriff's Department. The corners are already down in speed. Not sure what a sign does without the flashing lights and tickets. Can get with Deputy Fullmer to see if they can get some sort of presence out there. People just drive too fast and do not pay attention.

[10:29:15 AM](#) Dave said they had some complaints on 4400 E have a 35 mph cautionary curve and have asked to have some more 40 mph signs put up. Chairman Hancock said someone put a speed bump on 200. Dave said he contacted this individual and they need to fix this. Commissioner Young said speed limit is 50 mph on County Line. Chairman Hancock said they may need to lower this by the off ramp. Dave said another crazy idea is a roundabout. Has seen similar situations in Germany. This would require some property. Chairman Hancock said they have some canals there. Dave said it would be a challenge but could be done. When they were doing the bridge widening on County Line there were some trucks that were speeding past the crew not following the break up speeds at all. Chairman Hancock said they have heavy truck traffic on this. Bonneville is losing all of the shoulder on their side. Dave would like the stop sign situation changed. There is a company that makes the flashing LED stop signs that only flashes if there is a car approaching. Do have an LHTAC grant for Jefferson's side of County Line and will probably look at the motion detecting ones. Then they only flash when you come up to this. Chairman Hancock said the one on 4000 has helped. Since the substation was put in have to pull way out. Dave was happy with Rocky Mountain moving the poles for them on the bridges. Will be hauling chips then start otta sealing. Got a new pickup from ITD will use this for patching. It runs pretty good does not have a lot of power. When they are not using this may remove the emissions.

PLANNING & ZONING – KEVIN HATHAWAY

- **PROFESSIONAL SERVICE AGREEMENT – WILLIAMS ENGINEERING – (ACTION ITEM)**

[10:38:11 AM](#) Chairman Hancock said they had nothing for this agreement. Did call Mr. Williams who sent some information afterwards.

[10:38:39 AM](#) **Prosecutor Mark Taylor is in room**

[10:38:48 AM](#) Chairman Hancock said they did not have exhibit A or B. This has a sub-project one, two, three, four and five. Kevin said this is how it breaks down the goal is to update the flood zone. They do not have a recent floodway elevation for that section of river. Need to do this for some FEMA things that are going on. That is why this is broken down. Chairman Hancock said he is going to do a study first asked if this is their responsibility to do the study. Kevin said it is for this issue. Have not done this for years and this is to resolve that issue. Initially they approved a lesser amount but then upon discussion with Mr. Williams brought up some other possibilities that may be necessary to resolve the issue. Wanted them to see the entire possible amount. Is hopeful they can resolve this without using every one of these sub-projects. Cannot guarantee this. Need to get this resolved and this will resolve it. Chairman Hancock said the first thing is to create a FEMA acceptable hydraulic model. Will do a floodway analysis after that will do these both for sure. Kevin said depending on what they find out will do a flood elevation certificate or a LOMR. Chairman Hancock said he submits this to FEMA to accept or reject. Kevin suspect that they are pretty close and is hopeful they can remove this from the floodway. Chairman Hancock said he read through this yesterday. Commissioner Young asked if they have agreed to an amount. Chairman Hancock said this is not to exceed. Commissioner Young said they could have other expenses with FEMA. Kevin said if other things become necessary will come back before them. Chairman Hancock said they may have some filing fees.

[10:43:09 AM](#) Chairman Hancock goes over on the scope if only a portion of the overall scope tasks are completed the fee should not be less than the estimated fee associated with those portions of services performed and the fee may be increased on the following schedule. If less than fifty

percent of the total project services by fees is requested or performed, the fee shall not exceed the total of estimated fees for services performed by more than ten percent. If between fifty and seventy-five percent of the total project services by fees is requested or performed, the fee shall not exceed the estimated fees for services performed by more than five percent. This is kind of a riddle. Kevin thinks this is protection. Chairman Hancock said they could increase five percent to the fee if they only use so much. If he only did part one he could add another \$670. Kevin said it is not to exceed. They sometimes do not know all the regulations from FEMA. Feels confident they have covered them all. Chairman Hancock said it tells the area from FEMA map section L to X from just below north 5050 East bridge over Snake River to County Line upstream, a model streamline distance of 14,205 feet or 2.69 miles. So this is only 2.69 area. Kevin said this is the problem area. They have to do this because FEMA does not have any record. They require this to be submitted in a certain way. There has never been a record created. Will go out and measure this and create a digital record. Is pretty complex. Thinks it will be worthwhile. They do not have a choice need to get into compliance. Chairman Hancock said right now they do not have any documentation for this.

[10:46:58 AM](#) **Motion by Commissioner Young to approve the professional services agreement with Williams Engineering for \$21,200 not to exceed. Second by Chairman Hancock. Roll call taken. Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[10:50:03 AM](#) Kevin goes over April report. Are up overall in April for inspections. In the midst of hiring a replacement for Tyson and had some fairly good candidates. Hopeful they can get this finalized this week. As of April had the same amount of permits as June of last year. Commissioner Young thinks they may slow down with the price of lumber. Kevin said it is also hard to find contractors. Had twenty-six permit applications in one day last week. Have an issue with the map which was not working this last week. Cannot do plan reviews, addressing or mapping. Suspect next week will notice this when they look at the permits. Thinks they can get this resolved this week.

[10:54:53 AM](#) Kevin said they had their meeting last week on the CAFO permit. There was a lot of interest. Commission did deny the application based on the zoning and the water issues. The applicant will have to decide what they want to do from there.

[10:55:48 AM](#) Chairman Hancock asked on Municode where are they at. Kevin said they are waiting for the subdivision ordinance. This is there for the zoning chapter. Basically have the zoning ordinance as it is but have a moratorium on the subdivision ordinance. Chairman Hancock said that is the only thing holding this up. Kevin said they sent the subdivision right after it was approved. No point in recording this now and having to update this. Rebecca said they are going live with the new website would really like to have this. Kevin said if those get approved and updated they will be pending. Only four or five pages. Chairman Hancock asked for an electronic record. Audrey said they need a link to put on the website that directs people to the Municode website.

[10:59:23 AM](#) Chairman Hancock said they have published for the subdivision ordinance. Wants to make sure everything is in order. Does not want to come in on May 21 and have this not available. Kevin said this is available in the office. Kevin said when they were discussing the ambulance they still have time with the impact fees if they want to include this as one of the categories. Chairman Hancock said they have to do a new study. If they are in the process this should be looked at. Kevin knows the calls are crazy high.

CLERK – COLLEEN POOLE - PUBLIC DEFENDER – JOHN STOSICH

- **INDIGENT DEFENSE FINANCIAL ASSISTANCE PROPOSAL & APPLICATION – (ACTION ITEM)**

[11:04:41 AM](#) Colleen has the Public Defense grant application. Worked on this with John it is due next Monday. Chairman Hancock asked if the conflict attorneys will increase. John thinks they will have some increase. May need to increase his staff. Been using the conflict attorneys for the overflow. Not sure it is attainable to use just the conflict attorneys anymore. Have included this growth in the grant request. Chairman Hancock said they had some pretty high conflict cases in the last claims. John said on that situation when they have a death penalty case they have to have an attorney that is death penalty qualified and another lawyer. He is the other lawyer. Since has sent in a letter to Idaho Association of Counties to review this in June to approve Idaho Association of Counties contribution under the Capital Case Defense Fund. Will pay \$10,000 and the representative he is working with has assured him that this application will be set for approval in June. This is a separate issue. Also have sent in his application to Jared Ricks so he is a qualified death penalty attorney. This is a prudent approach to take to make sure they are in line with the Public Defense Commission standards. This is just how the claims have come in with Mr. Archibald and their regular conflict attorneys. Colleen said in previous years they had not used all of the grant money.

[11:09:45 AM](#) Colleen has given this to Jared Ricks so feels good about submitting this.

[11:10:09 AM](#) **Motion by Commissioner Young to approve the 2022 Indigent Defense Financial Proposal and Application for \$462,254. Second by Chairman Hancock. Roll call taken. Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:11:44 AM](#) **Motion by Commissioner Young to adjourn at 11:12. Second by Chairman Hancock. All in favor – aye. Motion passed.**

Scott Howard
Chairman of the Board

Audrey Moon
Clerk of the Board

Colleen C. Poole
County Clerk



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Date

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