

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
MARCH 22, 2021**

Meeting called to order at 9:00. Those present are Commissioner Clark per Zoom, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Sheriff Steve Anderson, Public Works Dave Walrath, Noxious Weeds & Invasive Species Mitch Whitmill, Planning & Zoning Kevin Hathaway, IT Garn Herrick, Probation Tammy Adkins, Treasurer Kristine Lund, Assessor Jessica Roach, Park & Recreation Mickey Eames, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Audrey Moon. Prayer offered by Garn Herrick.

DUE TO COVID-19 COMMISSIONER MEETING WILL BE HELD IN PERSON OR ON ZOOM.

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COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

[9:02:03 AM](#) Extension Office Lorie Dye said they have been busy. Had their beef weigh-ins last week. Will start their food preservation classes on Thursday evenings for a month in April. Excited to be back in the classroom. Going forward with programs in Idaho. Will see what they decide in Wyoming for their 4-H camps. Chairman Hancock asked if they got the pickup ordered. Lorie said they have and are very excited. This is the first new vehicle their department has ever had.

[9:03:35 AM](#) Public Works Dave Walrath said the guys are out hauling sand to the lake from St. Anthony. Out patching. Still supposed to have some snow this week. Will put the bridge extensions in next Tuesday and Wednesday. Have probably seen the power company out moving poles. The auction ended last week. Everything they had sold got \$360 for both pumps. No sign of Brett Price out at Crystal Pit yet but expects them to move in any time.

[9:05:26 AM](#) Planning & Zoning Kevin Hathaway said they had a board meeting last week. Spoke with City of Rigby on amending the area of impact agreement. Knew this was going to expand. This has come sooner due to the growth in the area. Have taken the same number of permits now so far this year as they had by May of last year. In the process of replacing Tyson want to get someone that wants to be a certified building inspector. Knows they will be slammed with inspections.

[9:07:27 AM](#) Sheriff Steve Anderson does not have anything. They got through the weekend.

[9:07:43 AM](#) Treasurer Kristine Lund is ramping up for the May tax deed hearing. Starting to whittle these down. Want to bring as few as possible to the Board. Working with the Sheriff's Office on warrants on mobile homes. Want to collect the taxes so they do not have to sell anyone's home.

[9:08:24 AM](#) Assessor Jessica Roach said they made it through COVID issues within the office. Have this shut down to Jefferson County residents only. Assessors are busy with deadlines fast approaching. They may have some extensions but are waiting to hear from the State. Chairman Hancock asked how many employees are short. Jessica said they will be short two. Only one tested positive and the other just has a regular cold. For the week it will be residents only.

[9:09:47 AM](#) IT Garn Herrick said they got the latest result on the ticker test. Had eight people that clicked. Are still at a low percentage considering this is out of 190 recipients. They now have access to be able to send secure emails. They have thirty licenses for those that have confidential emails. Get with him or Spencer and they can turn this on.

[9:11:58 AM](#) Noxious Weeds & Invasive Species Mitch Whitmill said it has been a busy month. Saw on the news on the discovery of moss that was in pet stores that had zebra mussels. If anyone has this product still they need to contact the State Department. Thinks with the help of the pet suppliers they have recovered everything that was sold. Worry is that this will work its way into our water supply. The County auction closed this last week. Believes everything sold. County was successful and have gotten rid of things they wanted to. Working on getting payments completed and scheduling pickup of the items. Each department does their own scheduling. Have some meetings this spring they were planning to do live. Once they get the information they will have these posted on the website. Will do an ATV training this week. Will start doing these since he is a certified trainer. These will be held at the County Line landfill. Then are preparing for the snow to stop coming so they can put down some grass seeds. Will do some cleanup on the main roads. Will get the big stuff and hopefully the community will come and get the rest with their cleanup efforts.

[9:16:28 AM](#) Maintenance Travis Thompson does not have anything. Waiting on Omni to finish the gate system. Chairman Hancock said they need to replace a stove. Travis said yes will come in today on replacing one griddle/oven for the jail kitchen. One they have is not working and the other two are on their way out. Chairman Hancock asked Travis to get with Dave on maybe sealing the front entrance to the courthouse. Dave said they should be getting some durapatcher oil this week. Chairman Hancock said they need to try and save this.

[9:18:10 AM](#) Prosecutor Mark Taylor said the big news is his second deputy started today. Will need to take the oath of office. Is happy to have the office complete. Their temporary attorney left on Friday.

[9:18:52 AM](#) Park & Recreation Mickey Eames said everything is going smoothly. Waiting for the snow to be gone. Knows they are getting sand brought in today. Will start working on the beaches and adding sand in areas. Will have some maintenance and booth hirings. Will start opening in May and have some stuff to get cleaned up beforehand. Had she believes Colleen's grandpa that has a neat old dump truck that was donated to the lake. This truck was used in the gravel pit for years and this has been donated. Will have this up at the entrance of the lake. Believes Rocky Mountain Power will donate some more for their playground equipment. Is excited for the season to start.

[9:21:56 AM](#) Commissioner Clark said he does not have anything.

[9:22:11 AM](#) Clerk Colleen Poole reminds them this auction has been taking care of but let them know so they can take this off the insurance. No use paying for something they no longer have. Need to keep this current it is much easier. Next month will begin giving out budgets and revenues.

[9:22:53 AM](#) Commissioner Young does not have a lot. COVID spread is as alive as it's ever been. Back at a high peak. The hospitals are strained. Knows that they are having difficulties keeping up.

[9:23:25 AM](#) Chairman Hancock said he echoes what Commissioner Young said. They have had high incidents of COVID within the county. Knows that buses and trucks will be going slower due to the breakup speed limits. Need to be careful out there. Dave said county roads are already posted. Chairman Hancock said they have had meetings with 5C who they pay over \$500,000 to. Had five individuals in there from our county last week. Lorie asked if they can proceed with in-person classes still with the increase of COVID. Commissioner Young thinks they are fine as long as they are cautious. Lorie said they are limiting this to six people. Commissioner Young said some businesses have thrown caution to the wind.

[9:27:57 AM](#) Colleen said next week is a fifth Monday so they will not be meeting next week.

PUBLIC WORKS – DAVE WALRATH

- **UPDATE**

[9:28:44 AM](#) Dave asked if they have kept up on the bills. This is Bill 342 this would be a great thing for Jefferson County. This increases the sales tax distribution from transportation from one percent to 4.5 percent. This is something to keep an eye on. Wednesday and Thursday will begin excavating for Acor to get the bridges fixed. Will be closed on 3700 and 3800 E and County Line. Chairman Hancock said this is really needed. Dave said even in a regular vehicle this is hard to make. Chairman Hancock said they have so many issues with trucks turning there. Dave said they are excited about the improvement.

[9:32:41 AM](#) Commissioner Clark asked on 3600 and 600 by Gary Madsen's had some guys hit him up on the guardrails are half knocked off. Do they have any plans to fix these? Dave said yes. Also hoping to do an overlay in this area.

[9:35:15 AM](#) Dave said they had a zoom meeting on the Kettle Butte Dairy Road. Ben Burke the engineer is meeting with Jerome Resources and Dairy this week. Commissioner Young asked if they satisfied the road. Dave is not sure still has not heard back. Chairman Hancock said they could have this ground donated. Dave said this would take more time and surveys. Chairman Hancock said he would try and speak with Ted. Dave said he did not participate in last week's meeting.

COMMISSIONERS

- **INTERGOVERNMENTAL AGREEMENT – UNITED STATE DEPARTMENT OF ENERGY – (ACTION ITEM)**

[9:38:13 AM](#) Chairman Hancock said this is the yearly agreement. Commissioner Young asked if Mark reviewed this. Mark said he has they have not taken much time on this. They have the wrong chairman another year. The amount did go down. Chairman Hancock said this was because they adjusted the rate to credit the taxpayers. Feels this was unfair. They took the taxes down so they used the lower levy rate.

[9:39:09 AM](#) **Motion by Commissioner Young to approve the Intergovernmental Agreement with the United States Department of Energy Agreement No. DE-NE700099 for \$31,250.62. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:42:32 AM](#) Chairman Hancock said they have minutes from March 1st and 8th. Commissioner Clark does not have anything.

[9:45:32 AM](#) **Motion by Commissioner Young to approve commissioner meeting minutes from March 1, 2021 and March 8, 2021 with noted changes. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE CLAIMS – (ACTION ITEM)**

[9:46:33 AM](#) Chairman Hancock said they have claims it is one of the smallest he has seen. Did not have any issues.

[9:47:26 AM](#) **Motion by Commissioner Young to approve claims from 3/8/2021 to 3/19/2021 for \$104,777.46. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:48:37 AM](#) Recess until 10:00

MEGAN LOVELL

- **5 ACRE OR LESS EXEMPTION – (ACTION ITEM)**

[10:01:30 AM](#) Megan Lovell said they purchased a property on Highway 48 out in Ririe. Purchased this in October. Asked if the income could be waived to \$500. Chairman Hancock asked if they could go back to the prior owner. Knows it is really tough when they just bought this. Megan asked if she should approach the former owner. Does she need receipts? Jessica said the previous owner has reported the last two years and did qualify. Chairman Hancock said this makes this much easier. Has until April 15th. Megan appreciates them will get this form submitted.

PLANNING & ZONING – KEVIN HATHAWAY – JENNY KERR

- **PLAT AMENDMENT - CEDAR GROVE – (ACTION ITEM)**

[10:03:56 AM](#) Kevin will have Jenny go over the plat. Jenny said this is Cedar Grove. Applicant is Larry Hallam. It is zoned R-5 and they want to split .672 acres off of lot six and sell this to the lot on the southeast. Did go before the Planning & Zoning Commission that recommended approval. Chairman Hancock said this is an amendment on lot size. Jenny said this changes one lot size. Commissioner Young said they are selling some from the one lot over to the adjacent owner. Kevin said this is an area they are already using. This is cleaning this up. Chairman Hancock said this is Lot 6A they are changing. Going to sell Lot 6B. Chairman Hancock said that this is going to Darrin Nord. Jenny said that is correct. Chairman
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Hancock said this is non-buildable so this is a better move. Kevin said they cannot do anything else with this. Commissioner Young does not have any questions it is straight forward.

[10:06:57 AM](#) **Motion by Commissioner Young to approve First Amendment for Cedar Grove. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[10:07:33 AM](#) Kevin said they have the statistics for the month. On the back page shows where they are for activity. There is a lot coming their way. The prices are increasing for building materials. Not sure on the dimensional prices. Chairman Hancock said these have doubled. Kevin said they have new material that is recycled. Chairman Hancock said this has different material so they do not have to wrap this. Has seen one home that has been covered in this. Kevin said the number of inspections have gone up. Both inspectors have about fifteen to twenty inspections a day. Affects Jeff more because he has to do the plan reviews. Are training some others on plan reviews. Trying to build redundancy.

[10:14:12 AM](#) Chairman Hancock asked on Municode. Kevin said they are still working on this. Have been busy trying to get the subdivision ordinance updated. Chairman Hancock asked in the work meeting did they discuss size of lots and high water areas. Are they looking at subdivisions with community wells and septic systems? Kevin said they have a summary. Chairman Hancock wants to make sure these items have been discussed. Asked for a copy so they can look at these so they are up to speed. Kevin asked Mark if this is an issue. Mark does not see any.

[10:17:39 AM](#) Chairman Hancock said he had someone call him this morning with concerns on having community wells when they have a whole acre. Told them this is being addressed. This is more for large subdivisions. Also heard from others that anything with three lots has to be a subdivision but if they only have a few homes there is no way they can put in a community well. It would be too expensive. Had others with confusion from the area of impact that this really does not affect them as much since they have their own requirements. Kevin said they visited with the city. Chairman Hancock said the city did come in and wants to revisit the map. Do they have a proposal? Jenny said they are not that far into the process yet. Chairman Hancock said they really want them to show them the changes and the areas. They need to use some of their connection fees. Do not have to be annexed to do this either. Kevin said the AIC has told them not to provide utilities until they are annexed. This is their most compelling reason to annex. There is more cost associated. Spoke about this and thinks this will be a component. Have plans to extend. Chairman Hancock knows they indicated going down 200 to 4100 with the waterline and back across to tie the two systems in. Kevin said they are at 4100. Chairman Hancock said they are for the school but they need to come back south. The city put a new well in. This makes sense. Kevin said they have connection fees that are significant for them. Want them to be realistic and feasible. Chairman Hancock just wants them to point out to be realistic. Still part of the county. Do not want so many restrictions for those that make it makes it difficult to build in this area. Otherwise people look at where the fringe is. Kevin said this is the goal of the commission. Want to make the county fringe have similar requirements for that reason. So they did not have building right along the edge of this.

[10:24:48 AM](#) Mark jumps in wants to back peddle. The more he thinks about this the commissioners will have their own hearing. Suspects that this is quasi-judicial. Can only use evidence from the hearing. Would rather look into this wants to make sure they do not prejudice their hearing. Chairman Hancock thinks ordinances are different. Mark wants to double check. Chairman Hancock knows if this was making a decision from a recommendation from Planning & Zoning. Mark just wants to make sure. Chairman Hancock said if they have a hearing on a subdivision this is absolutely correct. This is an ordinance they are developing with their Planning & Zoning Commission. Kevin said they have a lot of people saying they have not had a contamination. This is not something they want to have. Chairman Hancock said they need to look at the sub water that is where they have the highest risk.

[10:27:35 AM](#) Chairman Hancock said in Auburn Hills brought up this is individual wells this is in a different aquifer. Kevin said this has to be direct involvement cannot rely on developers. Chairman Hancock said he looked at Bonneville County zoning. Likes how they do this. Takes a city and does rings out. Kevin said they looked at this. Have a different approach that will work for them that will be more realistic. Commissioner Young can see extending this for the development. Kevin said the City is interested in how this all takes place.

MAINTENANCE – TRAVIS THOMPSON

- **GRIDDLE/OVEN PURCHASE – (ACTION ITEM)**

[10:30:03 AM](#) Travis Thompson said they have been running on two ovens instead of three in the jail. The griddle on this still works so has been using this. Has put this off. Been working with BSR-Bar Star Restaurant Company. They deal with commercial equipment. This is a griddle top with a convection oven. These are made in the US. Unlike the ones they currently have. Chairman Hancock asked if he has talked to any other vendors. Travis spoke with one in Boise and Utah who both referred him back to BSR who is the local vendor. Chairman Hancock asked if they have any other manufacturers. Travis said he has could not find the same size and heating capacity. The standard for commercial warranty is one year. Feels these have good reliability. Chairman Hancock said they are under the \$25,000. They are buying one at \$12,000. Asked about what budget this would come from. Travis said that the Sheriff has money in his budget asked him to come and get approval. Put this in the budget last year. Chairman Hancock asked that he get with Audrey they will need to put together a purchase order. How did this compare on other units that did not meet the requirements. Travis said they had smaller or thinner griddle tops. Was told to stay away from the thinner tops. The other lower end one did not have the heating capacity they need. These were about \$2,000 less. This one is made in the US. Travis said they have had to go and retrofit the ovens. Chairman Hancock asked why they cannot go back with brass. Travis said he was told once they alter the piping that this could leak so it is no longer commercial grade.

[10:38:53 AM](#) Chairman Hancock said they want to make sure they are getting the very best for the taxpayers. Travis added on the connections because they do not know if the hose is bad. Chairman Hancock asked what they would do with the old one. Travis said they may auction this off. Chairman Hancock said they may have the capability to use this at the Fair. Travis said if they could that would be great. Chairman Hancock does not have an issue. Travis spoke with the Sheriff and Melissa on the budget was going to take this out of Capital Building. Colleen said they have \$60,000 in the capital.

[10:41:09 AM](#) Commissioner Clark thinks this is what they need.

[10:41:16 AM](#) **Motion by Commissioner Young to approve a griddle/oven from BSR for \$12,433.46. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:42:06 AM](#) Chairman Hancock welcomes Mr. Dyal. Mr. Dyal said he has been a Prosecutor in Oregon on the eastern side of the state worked on felony and homicides. Decided to get out of the state of Oregon. Wanted to be somewhere where he could actually prosecute the criminals. Is married with kids and is hopefully purchasing their home this next week in Idaho Falls. Mark swears in Mr. Dyal.

[10:46:24 AM](#) **Motion by Commissioner Young to adjourn at 10:46. Second by Commissioner Clark. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date